



Executive Session Agenda

Indianapolis-Marion County Public Library

**Notice Of An Executive Session
March 25, 2019**

**Library Board Members are Hereby Notified That An Executive Session
Of the Board Will Be Held At The**

**Warren Branch Library
9701 East 21st Street
At 6:00 P.M.**

**For the Purpose Of Considering The Following Agenda Items
Dated This 20th Day of March, 2019**

**JOANNE M. SANDERS
President of the Library Board**

-- Executive Session Agenda--

- 1. Call to Order**
- 2. Roll Call**

3. Discussion

- a. Pursuant to IC 5-14-1.5-6.1(b)(2)(B) for discussion of strategy with respect to initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

4. Adjournment





Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
March 25, 2019**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Warren Branch Library
9701 East 21st Street
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 20th Day Of March, 2019**

**JOANNE M. SANDERS
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. **Branch Manager's Report** – Ruth Hans, Warren Branch Manager, will provide an update on their services to the community. (enclosed)

4. **Public Comment and Communications**

a. **Public Comment**

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. **Dear CEO Letters and Responses** (at meeting)

c. **Correspondence** for the Board's general information. (at meeting)

5. **Approval of Minutes**

a. **Regular Meeting, February 25, 2019** (enclosed)

b. **Executive Session, March 6, 2019** (enclosed)

COMMITTEE REPORTS

6. **Finance Committee (Patricia A. Payne, Chair; John Andrews, Joanne M. Sanders)**

a. **Report of the Treasurer – February 2019** (enclosed)

7. **Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)**

8. Facilities Committee (Dr. Terri Jett, Chair; Rev. T. D. Robinson, Crista L. Carlino)

- a. **Briefing Report** – Eagle Branch Project Update (enclosed)
- b. **Briefing Report** – Brightwood Branch Project Update (enclosed)

9. Library Foundation Update (Dr. Terri Jett, Library Board Representative)

10. Report of the Chief Executive Officer

- a. **Public Services Update and Statistics**
 - 1) **Public Services Update – March 2019** – John Helling, Director, Public Services, will discuss the Update. (at meeting)
- b. **February Media Report** (enclosed)
- c. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (8 – 2019)**

Enclosed.
- d. **Presentation on ROI Study** – Garrett Mason, Strategic Planning and Assessment Officer, will discuss the Study. (enclosed)

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

- 13. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April, 2019 –

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committees Notes – March 12, 2019** (enclosed)

15. Board Meeting Schedule for 2019 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2019** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through April 21, 2019** (enclosed)
- c. **Joint Meeting of Library Board Committees** – Tuesday, April 9, 2019, at the Library Services Center, 2450 North Meridian Street, at 5:00 p.m.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, April 22, 2019, at the Fountain Square Branch Library, 1066 Virginia Avenue, at 6:30 p.m.

18. Other Business

19. Adjournment



Warren Branch Library

9701 E. 21st Street
Indianapolis, IN 46229



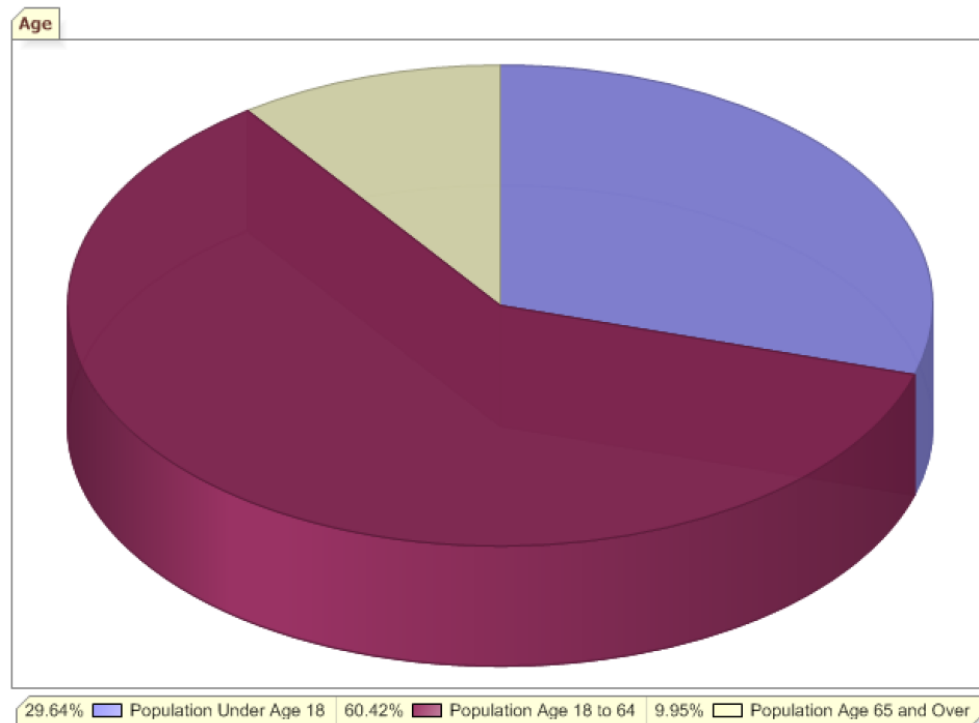
Who we are

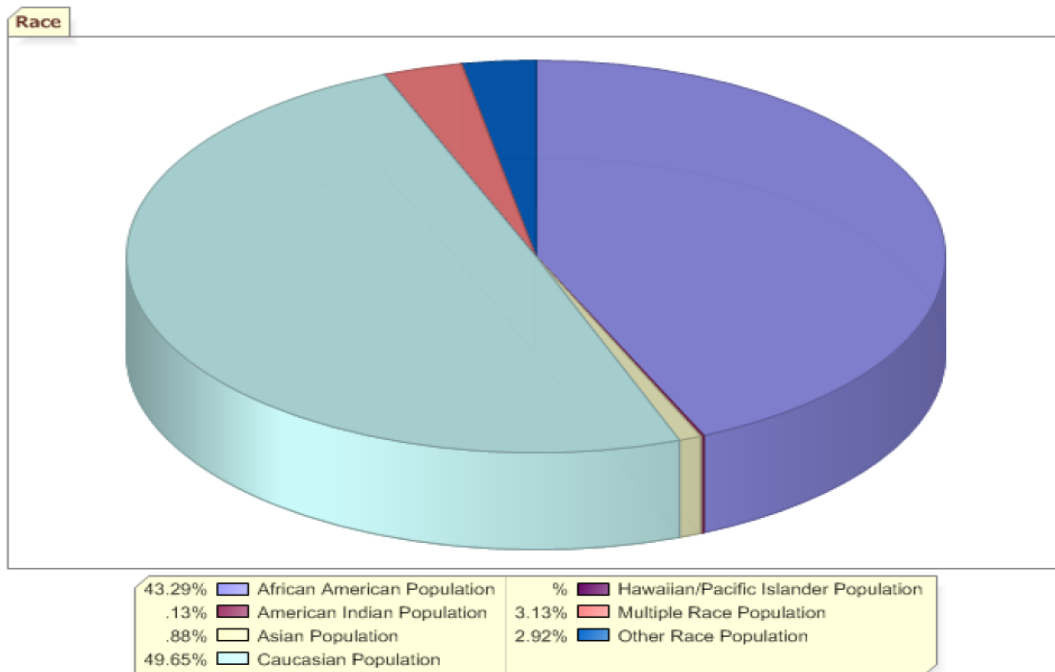
6 Librarians: Ruth Hans (manager), Mary Weimer, Darren Stewart, Shannon O'Donnell, Bambi Pea, and Jenny Miller
9 Library Assistants: Linda Bowling, Marcia Compliment, Erin Farrell, Julie Fore, Opal Hamilton, Linda Laurie, Ramona Moore, Virginia Rosemeyer, and Patty Werle
1 Hourly PSA: Georgia Silvers
3 PSA Substitutes: Theresa Daniels, Sharon Lewis, and Linda Tegmeyer
1 Hourly Library Assistant: Barbara Stewart
3 Library Assistant Substitutes: Linda Meid, Owen Stackhouse-Kaeble, and Alysha Zemanek
5 Library Pages: Marissa Ballesteros, Gloria Ellis, Hannah Kraus, Elisabeth Hall, and Eustace Lampkins
10 active volunteers: Alice Moody, Aurora Fuenes, Gerald Papenmeier, Betty Motley, Francis Yee, and Opal Driffl

Who We Serve

Warren Library Population

- The base population of our service area is 91,886
- 40% or more of housing are rental units, 46% are owner occupied, and 14% are vacant
- Warren Township Schools include 9 elementary, 3 intermediate, 3 middle schools and 1 high school, plus Walker Career Center, The Renaissance School, and the Warren Early Childhood Center. IPS schools include 1 preschool center, 4 elementary schools and 1 junior high school. Charter schools include 3 elementary/middle schools and 1 high school. Parochial schools include 3 K-8 schools. We also have the Excel Center.
- Our service area also includes 96 daycares (we currently provide monthly visits to 14 of them), the Head Start Center in the CAFÉ building, and La Plaza, the Hispanic-based education and social services center on 38th St.





How We Serve

2016 service summary, while under construction

- 30% of the population of our service area have library cards, 1517 new cards in 2018
- 183,464 door count in 2018
- 229,953 circulation in 2018
- 54709 patron helps in 2018
- 62,585 computer uses in 2018
- 8512 attended programs or promotional activities in 2018

Our Story

Warren Library opened for business in its current building on March 4, 1974. After 40 years of service, a 1979 fire and a few small upgrades, we planned and completed a major renovation which rearranged our entire space to provide study areas, more computers, separate children's and teen areas, a more convenient entrance and drop box, more open and welcoming spaces, and, most importantly better service the community we are today. We began the planning process in the summer of 2015 and began construction in March of 2016 with essential completion in November 2016. During this time we picked up and rearranged the library floor plan 5 times, culminating the open spaces you can see today.

Always a working class area, the area was hit hard by economic woes and is still recovering. Our unemployment rate is higher than the county as a whole. Our job center is one of the most popular in the library system. New development has been slow but rezoning requests are increasing. The East Side Redevelopment Committee spearheaded by Community Hospital is working hard to revitalize the east side. Crime is a major concern; we sit in one of Marion County's highest crime areas. IMPD works hard to protect, serve, and inform the community of safety issues.

Racially, we are 49% Caucasian, 43% African American, and the rest of us are American Indian, Asian, and Hawaiian and Pacific Islanders. 11% of us identify as Hispanic. 8% of us speak Spanish at home, slightly more than the county's average. We are slightly less educated and slightly more of us live in poverty than the rest of the county. Nearly 14% of us are unemployed.

We are definitely a "third place" for many in our service area to use our space, our WIFI, or to hang out with their friends in a friendly place. Our meeting rooms are in daily demand.

In order to be responsive to our community and its needs, we offer a variety of programs and services for adults and children. We offer two story times per week in the branch, one for babies and toddlers and the other for preschoolers. Librarian outreach visits to daycare centers are high on our priorities, and we visit well over 30 classes per month. We maintain frequent contact with our area schools, and take advantage of as many opportunities to reach students and their parents as we can. Librarians have been to "back to school" nights, reading, science, and math nights in addition to traditional classroom visits and appearances at community fairs and festivals. Summer Reading and summer programs are big business in the summertime. We've strengthened our commitment to attend local community festivals, and have been to a senior fair, several church festivals, the National Night Out Against Crime, Enroll Indy's Spring to Education, Convoy of Hope, and CAFÉ's Community Resource Fair. In addition to ongoing activities, upcoming program initiatives for this year will include "crafternoon," an "art cart," "team steam," and a lego club. Warren offers a monthly daytime book club for a small group of eclectic readers and a quarterly international film program.

The library's proximity to Warren Township Schools brings us many, many students in the non-school hours of the day. Despite two guards, discipline issues, big and small, present an ongoing challenge. Librarians have been working with the teens to find activities that will entice participation instead of general mayhem. So far, a book club and an anime group are catching some interest.

Partnerships include services to Warren Township schools, IPS, and a variety of parochial and charter schools. Over the last year we have partnered with 14 preschool/daycares, Head Start, the Warren Township Trustee, New Beginnings Church, Andre Carson's Office, the Mayor's Office of Public Health and Safety, Indianapolis Fire Department, Pathways, IMPD, Ransburg YMCA, the Warren Township Development Association, the town of Cumberland, and the Community Alliance of the Far East Side. I serve on the Board of Directors of the Warren Township Development Association and participate in the East Side Redevelopment Committee.

Librarians spend the bulk of their reference time with computer questions, big and small, from "how do I print" to "why won't my computer work" to "I just bought (or received) this Kindle, Nook, tablet, etc., how do I run it?" We provide an individualized "computer basics" class for adult absolute beginners who, despite their fears, want to learn enough skills to use their own computers or move on to other classes. Our Job Center fulfills a most needed service for our patrons who need to look for jobs or get better ones, and is one of the most used in the system. So far this year we have provided 125 job center sessions and helped over 600 people with their job search needs.

Our loyal volunteers have provided nearly 734 hours of service so far for 2018. We've had help with collection Support, Program Support, and Computer Support. We've had high school volunteers help with Critter Chat.

Prepared by:
Ruth Hans, Branch Manager
Warren Library

- Warren offers a baby/toddler and a preschool story time in the branch weekly, and we meet many more small children with visits to area daycare centers. We offer a variety of school age and teen programming, including STEM and art activities. For adults we have a book discussion group, international films, and provide individual computer instruction on a variety of devices.
- Warren is committed to participating in activities in the community and have been to community, church, senior, and town fairs.
- Reflecting a higher rate of unemployment than much of the rest of the county, our Job Center continues to be one of the most well-used in the library system. We help countless others at our public computers daily as they look for employment, seek better jobs than they have, or complete paperwork as new hires.
- Warren Library partners with the Warren Township Development Association, the East Side Redevelopment Committee, CAFÉ, IMPD East, and the Mayor's Office of Public Health and Safety.
- Hannah Harper, Mayor's Liaison, and Brad Heck, CAFÉ's Center for Working Families regularly hold office hours at the library.
- All Warren Township students received library cards in 2016, and we continue to distribute new cards as students move into the district.
- We have 6 long term volunteers and several short term volunteers who help out with program activities.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 25, 2019**

The Indianapolis-Marion County Public Library Board met at the Michigan Road Branch Library, 6201 North Michigan Road, Indianapolis, Indiana on Monday, February 25, 2019 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Ms. Sanders presided as Chairman. Dr. Jett acted as Secretary.

2. Roll Call

Members present: Mr. Andrews, Ms. Carlino, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Ms. Sanders.

Members absent: None.

3. Branch Manager's Report

Denyce Malone, Manager, Michigan Road Branch Library, discussed her report that had been presented to the Board.

She announced that the 20,000 square-foot branch opened on December 15, 2018. The branch features a very open floor plan, seven study rooms and a large children's area. By the end of January, 25,317 items had been checked out and 500 new library cards had been issued. Twice-a-week preschool storytimes have attracted an average of 20 children each. In addition to various private functions, many groups have used the community room, including the Crooked Creek Neighborhood Association and the Girl Scouts.

Ms. Malone shared that patrons continue to express their excitement about having the new branch in their neighborhood.

4. Public Comment and Communications

a. Public Comment

Local resident Adrian Powell addressed the Board and requested that this branch receive the *New York Times*. Library staff will check to see if the periodicals budget can accommodate the request.

IndyPL employee and AFSCME Local 3395 member, Joanna Vos, spoke to the Board.

She questioned why the Library didn't close due to inclement weather on January 30, 2019, which action she felt put many staff at physical risk in trying to get to work, while non-exempt staff faced the possibility of receiving an occurrence on their record if they chose to stay home. Library administration did ask managers to forgive such occurrences.

Ms. Sanders responded that it was a close call to open the Library on that day, saying the Library served as a safe and warm sanctuary for many people. She added that the Board will review guidelines to determine future closings due to weather.

Dr. Jett also commented on the statement made by Ms. Vos. She noted that the Library needs to review its policy on this matter. Perhaps we need to put a policy in place that looks at a reduced level of staffing that doesn't put everyone in harm's way. Imagine if the entire city is shut down we would probably have a limited number of people actually coming in and we probably need to assess that. Who is using the Library's facilities across the community in conditions like that? We need to determine what the staffing levels should be if we are going to actually have them open. Dr. Jett agreed it was a very unusual situation but we did know it was coming and she did raise the issue. She wasn't sure what the policy was and this was certainly a polar vortex. Dr. Jett thanked Ms. Vos for bringing this matter to the Board's attention.

Angela Winston of the Fay Bickard Glick Neighborhood Center welcomed the Michigan Road Branch to the neighborhood and described the services provided by the Center, including a food pantry.

Kate Branson, a teacher at Crooked Creek Elementary School, explained how excited her students were to have the new Library nearby and said they've already shown greater enthusiasm toward books and reading.

Nene White, who was a frequent patron at the Flanner House Branch, shared how impressed she was with the new branch, especially the play area for the children, the teen space, and the meeting rooms. She also complimented the staff for being courteous.

- b. **Dear CEO Letters and Responses** were circulated for the Board's general information.
- c. **Correspondence** was circulated for the Board's general information.

After obtaining permission from the other Board members, Ms. Sanders announced that Agenda Item 10c was being moved up on the Agenda and would be presented at this time.

10. Report Of The Chief Executive Officer

c. CAFR Award Recognition

Ije Dike-Young, Chief Financial Officer, and the Accounting staff were recognized for receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the Library's Comprehensive Annual Financial Report ("CAFR"). It is the 27th consecutive year that the Library has received this honor.

On behalf of the Board, Ms. Sanders congratulated the Accounting Department and commented that it was good to know that the Library's financials are stable.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, January 28, 2019

The minutes were approved on the motion of Ms. Payne, seconded by Ms. Crenshaw, and the "yes" votes of Mr. Andrews, Ms. Carlino, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Ms. Sanders.

COMMITTEE REPORTS

6. Finance Committee (Patricia A. Payne, Chair; John Andrews, Joanne Sanders)

a. Report of the Treasurer – January 2019

Ms. Dike-Young, discussed the Report of the Treasurer that had been distributed to the Board.

She commented that January revenues totaled \$547,171, which is about \$69,000 more than January 2018. This was due to a slight increase in the Library's Local Option Income Tax distribution and increased facility rental and catering revenue. Expenditures totaled \$3.6 million, about \$121,000 less than January 2018. The decrease was due to the delayed billing of the Library's health insurance premium.

Ms. Payne made the motion, which was seconded by Ms. Crenshaw, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

- a. **Resolution 7 – 2019** (Approval to Award the Service Contract for IndyPL’s 2019 Compensation and Classification Study)

Ms. Crenshaw requested that the Board approve the awarding of a service contract for the Library’s 2019 Compensation and Classification Study to Rahmberg, Stover & Associates, LLC at a total cost of \$70,000. She noted that the Study will result in such things as market competitiveness and internal structure alignment, address recruitment and retention needs, meet the changing needs of the Library, and identify paths for career progression,

After full discussion and careful consideration of Resolution 7 – 2019, the resolution was adopted on the motion of Ms. Crenshaw, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

8. Facilities Committee (Dr. Terri Jett, Chair; Rev. T. D. Robinson, Crista L. Carlino)

- a. **Briefing Report** – Eagle Branch Project Update

Jackie Nytes, Chief Executive Officer, provided the Eagle Branch Project Update. She shared that work completed in January included drywall finishing, application of paint, installation of the north windows and the ceiling grid. Brick and stone installation has begun, with the north elevation being 70% complete. Substantial completion is scheduled for May 1, 2019, with a planned opening in early Summer.

- b. **Briefing Report** – Brightwood Branch Project Update

Ms. Nytes reported that the stormwater permitting process and submittal of final documents to the City of Indianapolis have been completed. The contractor is working to secure construction permits based on the revised design to allow for the commencement of earthwork. Equipment is now on site and the construction fence is up. Foundation work is scheduled to begin on March 25, 2019, with steel erection on April 15, 2019 and substantial completion on November 15, 2019, with a planned opening in early 2020.

9. Library Foundation Update

February 2019 Library Foundation Update

Roberta Jagers, President of the Indianapolis Public Library Foundation, distributed thank you cards to the Board members. She noted that the Foundation honors their role

and the work they do for the Library and the Foundation. She then provided the Update for February 2019 as follows:

The Foundation celebrates its 50th anniversary on February 26, 2019. On that day, we will launch the public phase of the Next 50 Campaign with the goal of raising at least \$150,000 for an endowment for children's programs. We will hold a press event at Central Library at 10:00 a.m. The public service locations will display banners and stuff promotional bookmarks in holds. We are also inviting supporters to be social media ambassadors and post information about the Foundation's anniversary on their accounts. To thank the Library staff and volunteers for their work during our celebrations, we are sending a card and gift to each branch and agency. We want to thank you, our Library colleagues, for always being so supportive and helpful, especially during our anniversary year.

On Friday, May 3, 2019, the Foundation will host Cheers for 50 Years, our anniversary celebration. Donors and the public are invited. A program showcasing the Foundation's history over the past five decades will feature speakers that have been impacted by the Foundation. She advised that a former Board member made a donation so that some Library staff members may attend the event. After the program, guests can experience the types of programs that are offered through their support.

We invite you to participate in our anniversary by:

- Attending our press conference on February 26th
- Being a social media ambassador
- Attending Cheers for 50 Years, helping secure event sponsorships
- Making a gift to the Next 50 Fund (gifts of all sizes help!)

For more information, visit <https://www.indyplfoundation.50>. Here you can learn about the Foundation's history, download our social media toolkit, make a gift to the Next 50 Fund and buy tickets for Cheers for 50 Years starting in mid-March. Later this month, the Foundation's digital collection will launch.

The Library Foundation thanks 189 donors who made gifts last month. The following are our top corporate and foundation contributors:

Hulman & Company Foundation, Inc.
 Ayres Foundation, Inc.
 CD-COM Systems Midwest, Inc.
 The Capital Group Companies Charitable Foundation
 Carrier Corporation
 Sign Craft Industries
 St. Vincent Health
 Indianapolis Colts
 The Eiteljorg Museum
 Allen Whitehall Clowes Charitable Foundation, Inc.
 Central Indiana Community Foundation
 The Herbert Simon Family Foundation
 Christel DeHaan Family Foundation

This month, we are proud to provide funding for the following Library programs. All

programs are system-wide unless otherwise noted.

Children's Programs

Summer Reading Program
 On the Road to Reading
 Early Literacy Specialist
 Reach Out and Read/El Dia Event
 After School STEAM Makerspace Club @ IPS #14 (Spades Park)
 Curveside Ride
 Peaceful Stories: Seasonal Book Discussion and Activity (East 38th Street)
 Read to Me, Please (InfoZone)
 Snacks and Stories Teen Book Club (Warren)
 Tinker Kits: Tots to Teens

Cultural Programs

McFadden Lecture
 Center for Black Literature & Culture

 Let's Talk Indy (Central)
 Music Monday (Spades Park)
 Poetry Open Mic Nights (College)
 Classical Concerts at Central

Collections/IT

General Digitization
 NEH Digitization

Lifelong Learning

Aging Well (Central)
 Code Café (Central)
 Nonprofit Workshops (Central)
 The Job Centers

Capital Projects

College Avenue Aquarium
 Aquarium STEAM Storytime (East 38th Street)
 Pike Aquarium

10. Report Of The Chief Executive Officer

a. Public Services Update and Statistics

- 1) **New Approach to the Statistics Dashboard** – Garrett Mason, Strategic Planning and Assessment, discussed a new approach to the Dashboard. He explained to the Board that he is reviewing current data and processes with the goal of developing better performance indicators that focus more on outcomes. A new form of the Dashboard should be available in a few months.

He then mentioned that the total number of borrowers was up in January 2019 compared to January 2018.

2) **Public Services** – John Helling, Director, introduced the following:

- a. **Presentation on Homeschool Services** – Cathy Bridge, Public Services Librarian, Janet Spaulding, Selector, and Betsy Crawford, Area Resource Manager, shared information about the Library’s homeschool services. It was noted that the Homeschool Committee began in 2015 and has worked to develop a collection of 885 items for homeschool families that is also searchable through Bibliocommons. Each branch has homeschool families that they serve. A day-long homeschool information fair will be held at Central Library on September 14, 2019.

- b. **Recognition of Tony Radford, Artist-in-Residence**

At this time, Mr. Helling recognized the Library’s Artist-in-Residence, Tony Radford, for his service to IndyPL and the Indianapolis community. A video was shown that included several individuals past and present who praised Tony for his role as the driving force behind the Meet the Artists program during its 31-year history and his work as the Artist-in-Residence at the Library.

At the conclusion of the video, a round of applause occurred and Mr. Radford thanked everyone for this recognition.

- b. **January Media Report**

Ms. Nytes reviewed the January Media Report that was presented to the Board. It highlighted coverage of IndyPL services and programs in all media formats.

- d. **Confirming Resolutions:**

- 1) **Resolution Regarding Finances, Personnel and Travel (8– 2019)**

After full discussion and careful consideration of Resolution 8 – 2019, the resolution was adopted on the motion of Dr. Jett, seconded by Mr. Andrews, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- e. **Remaining CEO Tours**

Ms. Nytes reminded everyone that her “Love Your Library” visits continue. The next stops are at Eagle, Glendale and Nora. She encouraged everyone to attend one of these upcoming meetings.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

AGENDA BUILDING

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

March, 2019 – Review Library policy related to weather closure at the March Joint Board Committee Meeting.

INFORMATION

14. **Materials**

- a. **Joint Meeting of Library Board Committee Notes – February 12, 2019** were distributed to the Board members for their general information.

15. **Board Meeting Schedule for 2019 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2019** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through March 24, 2019.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, March 12 2019, at the Library Services Center, 2450 North Meridian Street, at 5:00 p.m.

16. **Notice of Special Meetings**

None.

17. Notice of Next Regular Meeting

Monday, March 25, 2019, at the Warren Branch, Library, 9701 East 21st Street, at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:05 p.m.

A DVD of this meeting is on file in the Library's Communications Office.

Dr. Terri Jett, Secretary to the Board



**Indianapolis-Marion County Public Library
Report of the Treasurer for February 2019
Prepared by Accounting for March 25, 2019 Board Meeting**

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INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED FEBRUARY 2019

Revenue		Annual	Actual MTD	Actual YTD	% Budget
		2019 Revised Budget	2/28/2019	2/28/2019	Received
Property Taxes	31	34,903,913	-	-	0%
Intergovernmental	33	7,723,633	353,295	723,074	9%
Fines & Fees	35	788,340	57,510	131,595	17%
Charges for Services	34	536,140	44,466	97,191	18%
Miscellaneous	36	682,163	64,301	114,883	17%
Total		44,634,189	519,572	1,066,743	2%

Expenditures		Annual	Actual MTD	Actual YTD	% Budget
		2019 Revised Budget	2/28/2019	2/28/2019	Spent
Personal Services & Benefits	41	27,009,948	2,221,696	4,181,302	15%
Supplies	42	1,577,721	74,369	180,215	11%
Other Services and Charges	43	15,721,983	1,700,287	2,904,712	18%
Capital Outlay	44	5,271,539	277,065	605,586	11%
Total		49,581,190	4,273,416	7,871,815	16%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
TAXES						
311000 PROPERTY TAX	42,109,199	42,109,199	-	-	-	42,109,199
311300 PROPERTY TAX CAPS	(7,205,286)	(7,205,286)	-	-	-	(7,205,286)
TAXES Total	34,903,913	34,903,913	-	-	-	34,903,913
INTERGOVERNMENTAL						
332200 E-RATE REVENUE	240,000	240,000	13,803	44,090	-	195,911
335100 FINANCIAL INSTITUTION TAX REV	268,077	268,077	-	-	-	268,077
335200 LICENSE EXCISE TAX REVENUE	2,854,816	2,854,816	-	-	-	2,854,816
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	642,431	-	3,212,153
335500 COUNTY OPTION INCOME TAX	216,474	216,474	18,277	36,554	-	179,920
335700 COMMERCIAL VEHICLE TAX REVENUE	264,311	264,311	-	-	-	264,311
339000 IN LIEU OF PROP. TAX	25,371	25,371	-	-	-	25,371
INTERGOVERNMENTAL Total	7,723,633	7,723,633	353,295	723,074	-	7,000,559
CHARGES FOR SERVICES						
347600 COPY MACHINE REVENUE	-	-	201	314	-	(314)
347601 PUBLIC PRINTING REVENUE	275,000	275,000	32,843	57,376	-	217,624
347602 FAX TRANSMISSION REVENUE	32,000	32,000	5,118	10,159	-	21,841
347603 PROCTORING EXAMS	3,500	3,500	225	385	-	3,115
347604 PLAC CARD DISTRIBUTION REVENUE	83,000	83,000	-	-	-	83,000
347605 USAGE FEE REVENUE	14,000	14,000	1,120	2,070	-	11,930
347606 SET-UP & SERVICE - TAXABLE	12,000	12,000	(150)	1,875	-	10,125
347607 SET-UP & SERVICE - NON-TAXABLE	15,000	15,000	240	1,215	-	13,785
347608 SECURITY SERVICES REVENUE	18,000	18,000	552	2,052	-	15,948
347609 EVENT SECURITY	-	-	270	1,110	-	(1,110)
347610 PARKING REVENUE	2,640	2,640	-	-	-	2,640
347620 CAFE REVENUE	6,000	6,000	1,416	9,922	-	(3,922)
347621 CATERING REVENUE	75,000	75,000	2,631	10,713	-	64,287
CHARGES FOR SERVICES Total	536,140	536,140	44,466	97,191	-	438,949
FINES						
351200 FINES	761,840	761,840	56,115	128,845	-	632,995
351201 OTHER CARD REVENUE	12,000	12,000	263	399	-	11,601
351202 HEADSET REVENUE	6,000	6,000	583	1,201	-	4,799
351203 USB REVENUE	6,000	6,000	407	855	-	5,145
351204 LIBRARY TOTES	2,500	2,500	142	295	-	2,205
FINES Total	788,340	788,340	57,510	131,595	-	656,745
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	6,000	6,000	473	752	-	5,248
360001 REVENUE ADJUSTMENT	-	-	(171)	(347)	-	347
361000 INTEREST INCOME	46,163	46,163	11,226	21,549	-	24,614
362000 FACILITY RTL REV - TAXABLE	125,000	125,000	7,821	39,530	-	85,470
362001 FACILITY RENTAL REV - NONTAX	72,500	72,500	3,358	10,354	-	62,146
362002 EQUIPMENT RENTAL REV - TAXABLE	-	-	-	1,449	-	(1,449)
362003 EQUIPMENT RENTAL REV - NONTAX	2,500	2,500	-	-	-	2,500
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS Total	477,163	477,163	22,706	73,287	-	403,876
OTHER FINANCING SRCS						
392100 SALE OF SURPLUS PROPERTY	5,000	5,000	-	-	-	5,000
396000 REFUNDS	5,000	5,000	18,634	18,634	-	(13,634)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	22,962	22,962	-	152,038
399001 INSURANCE REIMBURSEMENTS	20,000	20,000	-	-	-	20,000
OTHER FINANCING SRCS Total	205,000	205,000	41,595	41,595	-	163,405
REVENUE Total	44,634,189	44,634,189	519,572	1,066,743	-	43,567,446
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	16,611,566	16,611,566	1,221,258	2,426,713	-	14,184,853
412000 SALARIES HOURLY STAFF	1,806,308	1,806,308	127,008	235,281	-	1,571,027
413000 WELLNESS	35,000	35,000	1,450	1,480	1,033	32,487
413001 LONG TERM DISABILITY INSURANCE	43,000	43,000	3,890	7,742	-	35,258
413002 EMPLOYEE ASSISTANCE PROGRAM	22,571	22,571	1,600	3,200	16,000	3,371
413003 TUITION ASSISTANCE	25,000	25,000	-	5,731	-	19,269

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
413004 SALARY ADJUSTMENT	90,000	90,000	-	-	-	90,000
413100 FICA AND MEDICARE	1,415,852	1,415,852	98,478	190,777	-	1,225,075
413300 PERF/INPRS	2,376,651	2,376,651	172,056	343,944	-	2,032,707
413400 UNEMPLOYMENT COMPENSATION	9,000	9,000	-	-	-	9,000
413500 MEDICAL & DENTAL INSURANCE	4,387,000	4,537,000	592,868	960,211	150,000	3,426,789
413600 GROUP LIFE INSURANCE	38,000	38,000	3,087	6,223	-	31,777
PERSONAL SERVICES Total	26,859,948	27,009,948	2,221,696	4,181,302	167,033	22,661,613
SUPPLIES						
421500 OFFICE SUPPLIES - FAC/PURCH	640,249	683,948	4,333	24,556	37,386	622,006
421600 LIBRARY SUPPLIES	210,000	233,118	16,251	35,614	9,375	188,129
421700 DEPARTMENT OFFICE SUPPLIES	248,600	309,353	35,798	88,061	35,654	185,639
422210 GASOLINE	40,000	40,502	3,344	5,178	19,995	15,330
422250 UNIFORMS	8,000	13,000	-	3,162	1,838	8,000
422310 CLEANING & SANITATION	165,000	172,763	8,572	17,574	14,224	140,965
429001 NON CAPITAL FURNITURE & EQUIP	68,000	125,036	6,070	6,070	50,966	68,000
SUPPLIES Total	1,379,849	1,577,721	74,369	180,215	169,438	1,228,068
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	219,000	267,028	48,414	48,414	-	218,614
431200 ENGINEERING & ARCHITECTURAL	25,000	25,000	-	-	-	25,000
431500 CONSULTING SERVICES	216,450	348,930	15,249	33,358	183,469	132,103
432100 FREIGHT & EXPRESS	5,500	5,500	156	398	3,344	1,758
432200 POSTAGE	69,650	70,773	(1,120)	2,324	1,899	66,550
432300 TRAVEL	37,830	37,830	637	3,652	-	34,178
432400 DATA COMMUNICATIONS	290,300	290,300	26,967	64,254	-	226,046
432401 CELLULAR PHONE	13,550	13,550	1,007	1,978	-	11,572
432500 CONFERENCES	105,115	105,115	7,379	7,867	840	96,408
432501 IN HOUSE CONFERENCE	62,000	63,600	4,854	4,854	29,049	29,697
433100 OUTSIDE PRINTING	226,500	232,588	7,207	34,050	4,562	193,976
433200 PUBLICATION OF LEGAL NOTICES	1,550	1,550	-	-	-	1,550
434100 WORKER'S COMPENSATION	159,826	159,826	21,926	24,376	21,926	113,524
434200 PACKAGE	241,688	241,688	43,076	50,078	42,820	148,790
434201 EXCESS LIABILITY	10,351	10,351	1,862	1,862	1,808	6,681
434202 AUTOMOBILE	19,594	19,594	4,260	4,260	3,858	11,476
434500 OFFICIAL BONDS	1,000	1,000	-	975	-	25
434501 PUBLIC OFFICIALS & EE LIAB	16,000	16,000	-	15,259	-	741
434502 BROKERAGE FEE	17,000	17,000	4,250	4,250	4,250	8,500
435100 ELECTRICITY	1,067,500	1,159,850	60,246	130,663	1,028,687	500
435200 NATURAL GAS	118,450	143,976	16,560	29,643	105,912	8,421
435300 HEAT/STEAM	382,200	490,382	35,747	69,470	420,712	200
435400 WATER	75,000	84,465	6,131	11,032	73,429	4
435401 COOLING/CHILLED WATER	525,000	537,538	40,689	40,689	496,849	-
435500 STORMWATER	23,800	23,800	84	84	23,716	-
435900 SEWAGE	85,200	92,723	8,233	15,353	77,511	(141)
436100 REP & MAINT-STRUCTURE	1,484,600	2,035,433	165,815	364,749	982,154	688,530
436110 CLEANING SERVICES	1,079,239	1,191,908	70,762	143,294	897,975	150,639
436200 REP & MAINT-EQUIPMENT	185,360	199,202	8,916	12,055	26,461	160,686
436201 REP & MAINT-HEATING & AIR	900,950	461,239	54,195	98,183	240,353	122,703
436202 REP & MAINT-AUTO	65,000	66,139	1,093	3,812	4,009	58,318
436203 REP & MAINT-COMPUTERS	463,100	463,100	14,242	70,531	106,534	286,035
437200 EQUIPMENT RENTAL	87,829	87,829	4,895	14,558	42,295	30,976
437300 REAL ESTATE RENTAL	470,271	489,771	38,066	87,382	11,567	390,822
439100 CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600 TRASH REMOVAL	75,000	81,530	8,073	16,644	62,597	2,289
439601 SNOW REMOVAL	370,000	406,535	128,260	170,418	144,554	91,563
439602 LAWN & LANDSCAPING	319,271	347,161	5,817	9,648	23,189	314,324
439800 DUES & MEMBERSHIPS	57,400	58,525	1,097	4,175	1,125	53,225
439901 COMPUTER SERVICES	204,790	235,982	5,064	171,905	1,080	62,997
439902 PAYROLL SERVICES	170,000	210,000	14,747	23,028	40,000	146,972
439903 SECURITY SERVICES	964,721	1,100,410	71,298	193,693	182,393	724,324
439904 BANK FEES/CREDIT CARD FEES	65,000	65,000	5,037	8,855	-	56,145
439905 OTHER CONTRACTUAL SERVICES	707,915	807,168	51,979	100,984	425,198	280,987
439906 RECRUITMENT EXPENSES	24,500	24,500	1,320	1,555	-	22,945
439907 EVENTS & PR	34,200	37,640	1,675	2,125	2,940	32,575
439910 PROGRAMMING	75,500	77,891	10,176	13,266	6,631	57,994
439911 PROGRAMMING-JUV.	145,000	152,775	22,649	23,161	39,915	89,699

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	2,150	4,599	3,600	16,801
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	2,000,000	2,002,289	4,576	112,379	2,289	1,887,621
439931 E-BOOKS	-	-	6,377	6,377	-	(6,377)
439932 E-AUDIO	-	-	404	404	-	(404)
439934 DATABASES	-	-	57,791	57,791	-	(57,791)
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
452002 TRANSFERS IN/OUT	-	590,000	590,000	590,000	-	-
OTHER SERVICES AND CHARGES Total	14,034,700	15,721,983	1,700,287	2,904,712	5,771,498	7,045,772
CAPITAL						
443500 BUILDING	-	676,396	-	14,969	661,427	-
445100 CAPITAL - FURNITURE	20,000	20,000	-	-	-	20,000
445200 VEHICLES	80,000	107,718	27,718	27,718	-	80,000
445300 CAPITAL - EQUIPMENT	55,000	76,101	20,740	20,740	362	55,000
445301 COMPUTER EQUIPMENT	240,000	532,568	2,100	282,818	9,800	239,950
449000 BOOKS & MATERIALS	3,550,000	3,696,126	182,740	202,394	146,126	3,347,606
449001 PERIODICALS & NEWSPAPERS	-	-	1,832	1,832	-	(1,832)
449003 CD'S	-	-	11,562	11,562	-	(11,562)
449004 DVD'S	-	-	27,144	27,144	-	(27,144)
449100 UNPROCESSED PAPERBACK BOOKS	137,000	162,629	3,229	16,409	134,436	11,784
CAPITAL Total	4,082,000	5,271,539	277,065	605,586	952,151	3,713,802
EXPENSE Total	46,356,497	49,581,190	4,273,416	7,871,815	7,060,120	34,649,255

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
January 1 - December 31, 2019

	ACTUAL JANUARY	ACTUAL FEBRUARY	PROJECTED MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	PROJECTED Y-T-D	REVISED BUDGET	Variance
Beginning Balance	\$ 22,972,161	\$ 19,920,733	\$ 16,168,586	\$ 12,566,297	\$ 9,775,544	\$ 6,080,799	\$ 20,408,018	\$ 17,317,510	\$ 13,568,201	\$ 10,318,219	\$ 8,002,421	\$ 8,458,880	\$ 22,972,161	\$ 22,972,161	
Receipts:															
Property Tax	-	-	-	350,000	525,000	16,576,957	-	-	-	1,400,000	4,900,000	11,151,957	34,903,913	34,903,913	-
Excise Tax	-	-	-	-	-	1,427,408	-	-	-	-	-	1,427,408	2,854,816	2,854,816	-
Financial Institution Tax	-	-	-	-	-	134,039	-	-	-	-	-	134,039	268,077	268,077	-
Commercial Vehicle Tax	-	-	-	-	-	132,156	-	-	-	-	-	132,156	264,311	264,311	-
In-Lieu-of Taxes	-	-	-	-	-	12,686	-	-	-	-	-	12,686	25,371	25,371	-
Local Option Income Tax (LOIT)	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
County Option Income Tax (COIT)	18,277	18,277	18,277	18,277	18,277	18,277	18,277	18,277	18,277	18,277	18,277	18,277	219,324	216,474	2,850
Fines	72,730	56,115	62,647	62,647	62,647	62,647	62,647	62,647	62,647	62,647	62,647	62,644	755,308	761,840	(6,532)
Photocopier	113	201	-	-	-	-	-	-	-	-	-	-	314	-	314
Printers	24,533	32,843	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	21,301	284,926	275,000	9,926
Fax Transmissions	5,041	5,118	2,452	2,452	2,452	2,452	2,452	2,452	2,452	2,452	2,452	2,443	34,667	32,000	2,667
Headsets	618	583	490	490	490	490	490	490	490	490	490	482	6,093	6,000	93
USB	449	407	500	500	500	500	500	500	500	500	500	551	5,906	6,000	(94)
PLAC Dist.	-	-	-	-	-	83,000	-	-	-	-	-	-	83,000	83,000	-
Interest income	10,323	11,226	3,259	3,259	3,259	3,259	3,259	3,259	3,259	3,259	3,259	3,251	54,130	46,163	7,967
Library totes	153	142	212	212	212	212	212	212	212	212	212	227	2,430	2,500	(70)
Other Card Revenue	136	263	1,078	1,078	1,078	1,078	1,078	1,078	1,078	1,078	1,078	1,084	11,185	12,000	(815)
Miscellaneous	104	302	536	536	536	536	536	536	536	536	536	536	5,765	6,000	(235)
Proctoring Exams	160	225	304	304	304	304	304	304	304	304	304	304	3,422	3,500	(78)
Facility Rental	46,445	13,210	17,300	19,300	18,300	34,300	22,300	12,300	22,300	22,300	12,300	22,195	262,550	261,640	910
Catering Commission	8,082	2,631	969	1,769	2,229	7,769	5,269	1,269	9,769	14,769	16,769	5,768	77,062	75,000	2,062
Café Revenue	8,506	1,416	500	500	500	500	500	500	500	500	500	500	14,922	6,000	8,922
Reimbursement for Services	-	22,962	-	-	65,000	30,000	-	-	11,500	-	-	48,500	177,962	175,000	2,962
Insurance Reimbursement	-	-	-	-	20,000	-	-	-	-	-	-	-	20,000	20,000	-
Refunds	-	18,634	454	454	454	454	454	454	454	454	454	463	23,180	5,000	18,180
Erate Revenue	30,287	13,803	20,000	35,000	20,000	20,000	-	35,000	20,000	20,000	19,713	-	233,803	240,000	(6,198)
Grants/Contributions	-	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
Sale of surplus property	-	-	-	-	-	1,000	-	-	2,000	-	2,000	-	5,000	5,000	-
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	547,171	519,572	473,109	840,909	1,085,369	18,894,153	687,409	483,409	500,409	1,891,909	5,385,622	13,367,984	44,677,021	44,634,189	42,831
Expenditures:															
Personal Services & Benefits	1,959,606	2,221,696	2,009,733	2,008,679	2,925,682	2,925,682	2,118,638	2,107,525	2,062,282	1,968,234	2,925,682	1,970,039	27,203,478	27,009,948	193,530
Supplies	105,846	74,369	97,961	130,200	132,971	127,377	92,995	65,483	193,369	191,804	184,810	129,812	1,526,996	1,618,039	(91,043)
Other Services and Charges	1,204,425	1,700,287	1,599,152	1,158,409	1,267,563	1,148,390	1,295,918	1,364,992	1,145,769	1,483,023	1,255,996	1,405,650	16,029,575	15,723,079	306,495
Library Materials Capital Outlay	328,521	277,065	368,550	334,374	453,898	365,484	270,365	694,719	348,971	564,645	562,674	481,784	5,051,051	5,271,539	(220,488)
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,598,399	4,273,416	4,075,397	3,631,662	4,780,114	4,566,934	3,777,916	4,232,718	3,750,391	4,207,707	4,929,163	3,987,284	49,811,100	49,622,605	188,494
Change in Payables/Petty Cash/Correction*	(201)	1,698													-
Ending Balance	\$ 19,920,733	\$ 16,168,586	\$ 12,566,297	\$ 9,775,544	\$ 6,080,799	\$ 20,408,018	\$ 17,317,510	\$ 13,568,201	\$ 10,318,219	\$ 8,002,421	\$ 8,458,880	\$ 17,839,580	\$ 17,838,083	\$ 17,983,745	



Receipts and Disbursements - February 2019

FUND	CASH AND INVESTMENTS 1/31/19	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 2/28/19
101 Total Operating	19,920,733.14	519,571.55	4,271,718.33	16,168,586.36
104 Total Fines	(9.32)	100,645.70	100,645.70	(9.32)
226 Total Parking Garage	662,731.08	19,942.61	1,428.23	681,245.46
230 Total Grant	968,393.90	91,826.78	437,242.61	622,978.07
245 Total Rainy Day	5,461,205.21	7,137.65	9,664.50	5,458,678.36
270 Total Shared System	380,096.31	6,280.90	5,524.44	380,852.77
301 Total BIRF 1	2,373,712.76	3,343.80	-	2,377,056.56
321 Total BIRF 2	109,516.19	-	-	109,516.19
471 Total Library Improvement Reserve Fund	2,257,954.18	593,165.12	152,682.85	2,698,436.45
472 Total Construction	43,147.11	-	-	43,147.11
475 Total 2015 Bond RFID Books & Materials	469,404.13	-	3,548.00	465,856.13
476 Total 2016 Bond - Michigan Rd	1,327,702.80	1,215.17	85,215.02	1,243,702.95
477 Total 2017A Bond - Brightwood	5,374,149.44	9,440.13	34,331.13	5,349,258.44
478 Total 2017B Bond - Eagle	4,024,615.84	7,371.43	270,276.81	3,761,710.46
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	4,337,312.24	10,212.50	38,805.64	4,308,719.10
480 Total 2018 BBond - West Perry Branch	9,321,465.23	16,506.13	8,927.50	9,329,043.86
800 Total Gift	722,847.09	113,190.05	64,626.06	771,411.08
806 Total Payroll Liabilities	121,564.85	103,057.44	155,277.12	69,345.17
812 Total Foundation Agency Fund	2,140.13	478.29	-	2,618.42
813 Total Staff Association Agency Fund	8.00	17.00	-	25.00
814 Total Sales Tax Agency Fund	2,703.29	762.46	2,825.44	640.31
815 Total PLAC Card Revenue Agency Fund	9,769.55	3,510.00	-	13,279.55
Grand Total	\$ 57,891,163.15	\$ 1,607,674.71	\$ 5,642,739.38	\$ 53,856,098.48

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
MONTH ENDED FEBRUARY 2019**

Chase Savings Account

	Balance February 28, 2019	Interest Earned February 28, 2019
Operating Fund	\$ 12,087,775	\$ 8,282
Library Improvement Reserve Fd	624	0
Shared System Fund	46,416	29
Grant Fund	790,395	491
Parking Garage	406,319	252
Bond & Interest Redemption Fd	879,189	546
Rainy Day Fund	600,611	373
Total Chase Savings Account	\$ 14,811,329	\$ 9,973

The average savings account rate for February was 0.81%

Previous Month's Chase Savings Account Activity

	Balance January 31, 2019	Interest Earned January 31, 2019
Operating Fund	\$ 17,079,493	\$ 7,357
Library Improvement Reserve Fd	624	0
Shared System Fund	46,388	27
Grant Fund	789,904	396
Parking Garage	406,067	219
Bond & Interest Redemption Fd	878,643	451
Rainy Day Fund	600,238	238
Total Chase Savings Account	\$ 19,801,356	\$ 8,688

The average savings account rate for January was 0.69%

Fifth Third Bank Investment Account

	Balance February 28, 2019	Interest Earned February 28, 2019
Operating Fund	\$ 18,348	\$ 27
Library Improvement Reserve Fd	2,170,273	3,165
Shared System Fund	313,702	457
Gift Fund	522,836	762
Parking Garage	205,261	299
Rainy Day Fund	4,417,034	6,441
Bond & Interest Redemption Fd	1,045,672	1,525
Total Fifth Third Bank	\$ 8,693,126	\$ 12,676

The average investment account rate for February was 1.75%

Previous Month's Fifth Third Bank Investment Account

	Balance January 31, 2019	Interest Earned January 31, 2019
Operating Fund	\$ 18,322	\$ 29
Library Improvement Reserve Fd	2,167,108	3,487
Shared System Fund	313,244	504
Gift Fund	522,074	840
Parking Garage	204,961	330
Rainy Day Fund	4,410,593	7,097
Bond & Interest Redemption Fd	1,044,147	1,680
Total Fifth Third Bank	\$ 8,680,449	\$ 13,967

The average investment account rate for January was 1.93%

Hoosier Fund Account Income

	Balance February 28, 2019	Interest Earned February 28, 2019
Construction Fund	-	-
Operating Fund	1,562,571	2,895
Rainy Day Fund	174,701	324
2017A Brightwood Project Fund	2,623,465	4,861
2018B West Perry Project Fund	3,011,357	5,580
Total Hoosier Fund Account	\$ 7,372,094	\$ 13,660

The average Hoosier Fund account rate for February was 2.42%

Previous Month's Hoosier Fund Account Income

	Balance January 31, 2019	Interest Earned January 31, 2019
Construction Fund	-	-
Operating Fund	1,559,676	2,913
Rainy Day Fund	174,378	326
2017A Brightwood Project Fund	2,618,604	4,891
2018B West Perry Project Fund	\$3,005,777	5,614
Total Hoosier Fund Account	\$ 7,358,434	\$ 13,743

The average Hoosier Fund account rate for January was 2.20%

TrustIndiana

	Balance February 28, 2019	Interest Earned February 28, 2019
Operating Fund	\$ 12,092	\$ 22
2015 RFID Project Fund	250,000	-
2016 Michigan Road Project Fund	509,737	1,215
2017A Brightwood Project Fund	2,524,273	4,579
2017B Eagle Project Fund	3,102,782	7,371
2018B West Perry Project Fund	6,023,418	10,926
Bond & Interest Redemption Fd	451,823	1,273
Total TrustIndiana Account	\$ 12,874,126	\$ 25,387

The average TrustIndiana account rate for February was 2.41%

Previous Month's TrustIndiana

	Balance January 31, 2019	Interest Earned January 31, 2019
Operating Fund	\$ 12,070	\$ 24
2015 RFID Project Fund	250,000	-
2016 Michigan Road Project Fund	758,522	1,529
2017A Brightwood Project Fund	2,519,694	5,078
2017B Eagle Project Fund	4,595,411	9,261
2018B West Perry Project Fund	6,012,492	12,117
Bond & Interest Redemption Fd	450,550	1,412
Total TrustIndiana Account	\$ 14,598,739	\$ 29,421

The average TrustIndiana account rate for January was 2.38%

Regions Bank

	Balance February 28, 2019	Interest Earned February 28, 2019
* 2018A Multi-Project Fund 90-Day CD	\$ 1,900,000	\$ -
2018A Multi-Project Fund 270-Day CD	1,015,000	-
Total Regions Bank CDs	\$ 2,915,000	\$ -

90-Day CD Interest Rate is 2.50%

270-Day CD Interest Rate is 2.40%

Previous Month's Regions Bank

	Balance January 31, 2019	Interest Earned January 31, 2019
* 2018A Multi-Project Fund 90-Day CD	\$ 1,900,000	\$ 10,213
2018A Multi-Project Fund 270-Day CD	1,015,000	-
Total Regions Bank CDs	\$ 2,915,000	\$ 10,213

90-Day CD Interest Rate is 2.50%

270-Day CD Interest Rate is 2.40%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$12,727,045	\$12,727,045	\$-	\$-	\$-	\$12,727,045
Property Taxes Total	12,727,045	12,727,045	-	-	-	12,727,045
Intergovernmental						
335100 FINANCIAL INSTITUTION T	70,827	70,827	-	-	-	70,827
335200 LICENSE EXCISE TAX REVE	781,741	781,741	-	-	-	781,741
335700 COMMERCIAL VEHICLE TAX	69,472	69,472	-	-	-	69,472
339000 IN LIEU OF PROP. TAX	8,081	8,081	-	-	-	8,081
Intergovernmental Total	930,121	930,121	-	-	-	930,121
Miscellaneous						
361000 INTEREST INCOME	-	-	3,543	3,543	-	(3,543)
Miscellaneous Total	-	-	3,543	3,543	-	(3,543)
REVENUES Total	13,657,166	13,657,166	3,543	3,543	-	13,653,623
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	5,500	5,500	1,500	1,500	-	4,000
438100 PRINCIPAL	11,230,000	11,230,000	3,105,000	3,105,000	-	8,125,000
438200 INTEREST	2,394,631	2,394,631	328,137	328,137	-	2,066,494
Other Services and Charges Total	13,630,131	13,630,131	3,434,637	3,434,637	-	10,195,494
EXPENSES Total	13,630,131	13,630,131	3,434,637	3,434,637	-	10,195,494

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 245 - Rainy Day Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	24,306	24,306	7,138	14,798	-	9,508
MISCELLANEOUS Total	24,306	24,306	7,138	14,798	-	9,508
REVENUE Total	24,306	24,306	7,138	14,798	-	9,508
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	5,000	5,000	2,157	2,157	-	2,843
431200 ENGINEERING &	795,000	986,359	7,508	7,508	203,852	775,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES Total	800,000	991,359	9,665	9,665	203,852	777,843
CAPITAL						
441000 LAND	500,000	500,000	-	-	-	500,000
443500 BUILDING	760,000	760,000	-	-	-	760,000
CAPITAL Total	1,260,000	1,260,000	-	-	-	1,260,000
EXPENSE Total	2,060,000	2,251,359	9,665	9,665	203,852	2,037,843

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	14,582	14,582	3,165	6,652	-	7,930
MISCELLANEOUS Total	14,582	14,582	3,165	6,652	-	7,930
OTHER FINANCING SRCS						
391000 TRANSFER IN	590,000	590,000	590,000	590,000	-	-
OTHER FINANCING SRCS Total	590,000	590,000	590,000	590,000	-	-
REVENUE Total	604,582	604,582	593,165	596,652	-	7,930
EXPENSE						
OTHER SERVICES AND CHARGES						
431200 ENGINEERING & ARCHITECTURAL	-	4,000	-	-	4,000	-
431500 CONSULTING SERVICES	-	4,418	-	4,414	-	3
436100 REP & MAINT-STRUCTURE	600,000	696,800	96,800	96,800	-	600,000
OTHER SERVICES AND CHARGES Total	600,000	705,218	96,800	101,214	4,000	600,003
CAPITAL						
444501 COMPUTER SOFTWARE	-	276,985	1,800	3,846	265,330	7,809
445300 CAPITAL - EQUIPMENT	-	54,083	54,083	54,083	-	-
CAPITAL Total	-	331,068	55,883	57,929	265,330	7,809
EXPENSE Total	600,000	1,036,285	152,683	159,143	269,330	607,812

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 226 - Parking Garage - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	180,000	180,000	19,316	26,759	-	153,241
347611 EVENTS PARKING	12,000	12,000	75	1,450	-	10,550
CHARGES FOR SERVICES Total	192,000	192,000	19,391	28,209	-	163,791
MISCELLANEOUS						
361000 INTEREST INCOME	5,000	5,000	552	1,100	-	3,900
MISCELLANEOUS Total	5,000	5,000	552	1,100	-	3,900
REVENUE Total	197,000	197,000	19,943	29,309	-	167,691
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,500	2,500	-	504	-	1,996
421500 OFFICE SUPPLIES - FAC/PURCH	4,000	4,000	-	589	-	3,411
422310 CLEANING & SANITATION	100	100	-	-	-	100
SUPPLIES Total	6,600	6,600	-	1,094	-	5,506
CHARGES FOR SERVICES						
431100 LEGAL SERVICES	1,750	1,750	-	-	-	1,750
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	-	2,000	-	10,000
432200 POSTAGE	1,000	1,000	-	-	-	1,000
432400 DATA COMMUNICATIONS	4,320	4,320	91	756	-	3,564
434201 EXCESS LIABILITY	5,280	5,280	-	880	-	4,400
436100 REP & MAINT-STRUCTURE	10,000	15,818	-	-	818	15,000
436110 CLEANING SERVICES	10,000	10,000	-	-	-	10,000
436200 REP & MAINT-EQUIPMENT	10,000	10,000	-	935	-	9,065
439904 BANK FEES/CREDIT CARD FEES	8,000	8,000	1,337	1,337	-	6,663
439905 OTHER CONTRACTUAL SERVICES	50,760	45,760	-	13,092	-	32,668
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
CHARGES FOR SERVICES Total	113,110	113,928	1,428	19,000	818	94,110
EXPENSE Total	119,710	120,528	1,428	20,093	818	99,617

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
MONTH ENDED FEBRUARY 2019

	MTD	YTD
REVENUE		
MISCELLANEOUS		
361000 INTEREST INCOME	1,253	2,490
367000 FOUNDATION CONTRIBUTION	122,428	112,428
367004 OTHER GRANTS	91,336	91,336
MISCELLANEOUS Total	91,336	206,253
REVENUE Total	91,336	206,253
EXPENSE		
PERSONAL SERVICES		
411000 SALARIES APPOINTED STAFF	17,226	36,257
412000 SALARIES HOURLY STAFF	257	9,382
413100 FICA AND MEDICARE	291	4,664
413300 PERF/INPRS	545	1,090
413500 MEDICAL & DENTAL INSURANCE	3,856	4,886
PERSONAL SERVICES Total	22,175	56,279
SUPPLIES		
421500 OFFICE SUPPLIES - FAC/PURCH	-	18,200
421600 LIBRARY SUPPLIES	30	30
421700 DEPARTMENT OFFICE SUPPLIES	259	6,530
SUPPLIES Total	289	24,760
OTHER SERVICES AND CHARGES		
431500 CONSULTING SERVICES	449	2,849
432300 TRAVEL	-	-
432400 DATA COMMUNICATIONS	3,749	7,498
432500 CONFERENCES	341	820
432501 IN HOUSE CONFERENCE	-	-
433100 OUTSIDE PRINTING	-	2,973
436100 REP & MAINT-STRUCTURE	-	-
439800 DUES & MEMBERSHIPS	-	-
439903 SECURITY SERVICES	-	-
439602 LAWN & LANDSCAPING	-	-
439905 OTHER CONTRACTUAL SERVICES	18,081	22,653

	MTD	YTD
439907 EVENTS & PR	952	5,442
439910 PROGRAMMING	56,308	61,264
439911 PROGRAMMING-JUV.	5,279	7,511
439912 PROGRAMMING ADULT - CENTRAL	-	182
439913 PROGRAMMING EXHIBITS - CENTRAL	-	-
439930 MATERIALS CONTRACTUAL	372,450	372,450
439934 DATABASES	-	-
OTHER SERVICES AND CHARGES Total	457,609	483,643
CAPITAL		
445100 CAPITAL - FURNITURE	-	1,136
445200 VEHICLES	19,748	19,748
445300 CAPITAL - EQUIPMENT	-	-
445301 COMPUTER EQUIPMENT	-	-
449000 BOOKS & MATERIALS	639	639
449100 UNPROCESSED PAPERBACK BOOKS	1,068	13,061
449200 - ART & EXHIBITS	-	20,000
CAPITAL Total	21,455	54,583
OTHER FINANCING SRCS		
459000 REFUNDS	340	340
459001 UNRESTRICTED EXPENSES	-	106
OTHER FINANCING SRCS Total	340	446
EXPENSE Total	501,869	619,711

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of February 28, 2019

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 475 - Restricted - RFID Project	465,856.13
Fund 476 - Restricted - Michigan Road Project	682,614.46
Fund 477 - Restricted - Brightwood Project	5,349,258.44
Fund 478 - Restricted - Eagle Project	3,450,946.21
Fund 479 - Restricted - Multiple Projects	4,308,719.10
Fund 480 - Restricted - West Perry Project	9,329,043.86
Fund 472 - Construction/Foundation	43,147.11
Total Construction Fund Cash Balances	<u>23,629,585.31</u>

Construction Fund Classification Breakdown

Fund 475 - Restricted - RFID Project	465,856.13
Fund 476 - Restricted - Michigan Road Project	682,614.46
Fund 477 - Restricted - Brightwood Project	5,349,258.44
Fund 478 - Restricted - Eagle Project	3,450,946.21
Fund 479 - Restricted - Multiple Projects	4,308,719.10
Fund 480 - Restricted - West Perry Project	9,329,043.86
Fund 472 - Construction/Foundation - Assigned - Central	43,147.11
Total Construction Fund Breakdown	<u>23,629,585.31</u>

Summary of Classifications

Total Restricted	23,586,438.20
Total Assigned	43,147.11
Total of All Classifications	<u>23,629,585.31</u>

Summary of Project Activity

PROJECT	*** ADJUSTED					
	ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN P.O.	UNEXPENDED
Fund 475 - Restricted - RFID Project	2,000,000.00	3,548.00	4,632.62	1,534,143.87	69,537.68	396,318.45
Fund 476 - Restricted - Michigan Road Project	7,714,737.11	91,895.02	199,094.38	7,032,122.65	396,708.94	285,905.52
Fund 477 - Restricted - Brightwood Project	6,092,738.26	34,331.13	41,087.23	743,479.82	4,839,973.50	509,284.94
Fund 478 - Restricted - Eagle Project	7,819,409.82	362,219.16	1,416,787.08	4,368,463.61	2,233,108.45	1,217,837.76
Fund 479 - Restricted - Multiple Projects	5,030,000.00	38,805.64	191,851.85	701,493.40	241,325.12	4,087,181.48
Fund 480 - Restricted - West Perry Project	9,470,956.54	8,927.50	29,827.50	116,687.31	1,200.00	9,353,069.23
Major Repairs & Maintenance	3,454,070.94	0.00	0.00	3,410,923.83	0.00	43,147.11
Total Expenditures	<u>41,581,912.67</u>	<u>539,726.45</u>	<u>1,883,280.66</u>	<u>17,907,314.49</u>	<u>7,781,853.69</u>	<u>15,892,744.49</u>

	*** BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
* Estimated Future Interest Earnings - Foundation	15,270.69	0.00	0.00	15,270.69	0.00
** Estimated Future Interest Earnings - Fund 476	149,737.11	1,215.17	2,743.84	149,737.11	0.00
** Estimated Future Interest Earnings - Fund 477	147,738.26	9,440.13	19,408.82	147,738.26	0.00
** Estimated Future Interest Earnings - Fund 478	102,782.27	7,371.43	16,632.68	102,782.27	0.00
** Estimated Future Interest Earnings - Fund 479	30,000.00	10,212.50	10,212.50	10,212.50	19,787.50
** Estimated Future Interest Earnings - Fund 480	60,000.00	16,506.13	34,237.07	34,774.63	25,225.37

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.

*** Adjusted Original Budget includes previously unallocated interest from previous months and current month. It is also included in Est Future Interest Budget.



Board Briefing Report

8a

To: IndyPL Board
Facilities Committee

Meeting Date: March 25, 2019

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Eagle Branch Construction Progress for February 2019

Major milestone work completed in February includes completion of the painting, ceramic tile, accessories, 90% the brick masonry, and the ceiling grid.

March work includes brick installation with the mechanical courtyard the outstanding item. Limestone trim and details will continue. Windows are on site and are scheduled to be complete by March 29. Floor finishes are scheduled to start March 26. Exterior mechanical equipment is scheduled for installation after the masonry is complete.



Project Site on March 6, 2019

View of the north wall with the brick complete and the installation of the windows.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

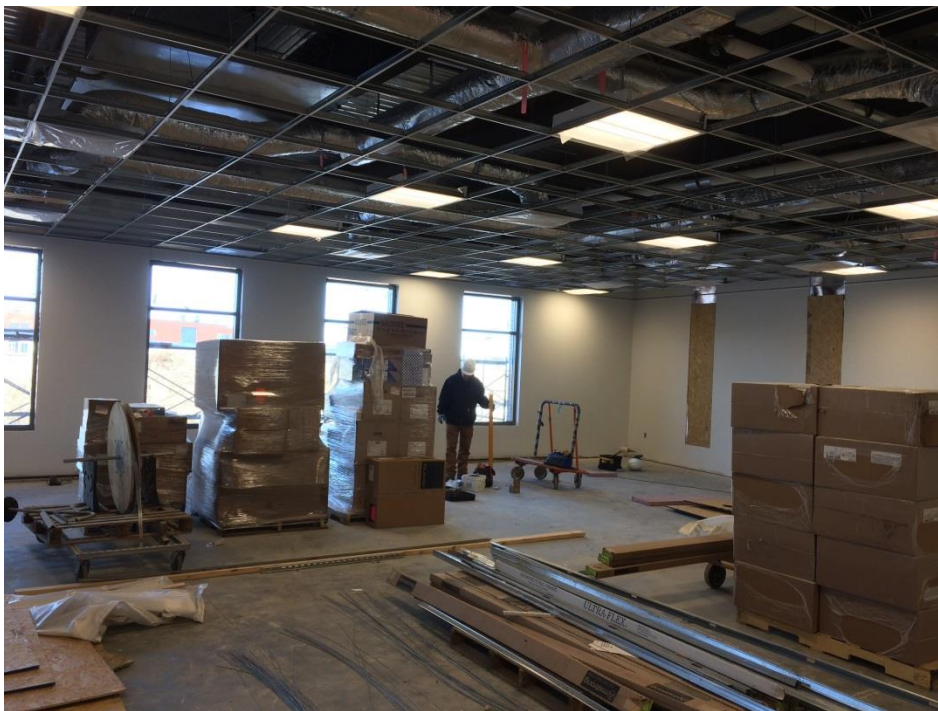
Re: Eagle Branch February Construction Progress

Date: March 25, 2019



Project Site on March 6, 2019

View inside looking east showing the Children's Area and the sloped ceiling grid.



Project Site on March 6, 2019

View inside looking northeast showing the ceiling grid, light fixtures, and mechanical systems.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Eagle Branch February Construction Progress

Date: March 25, 2019



Project Site on March 6, 2019

View inside looking north showing the Study Rooms in the Adult's Area.



Project Site on March 6, 2019

View of the exterior west wall with the brick detailing.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Eagle Branch February Construction Progress

Date: March 25, 2019



Project Site on March 6, 2019

View inside of the restroom ceramic tile and accessories installation.

Construction Schedule Update

Complete door and hardware	March 7, 2019
Complete casework	March 22, 2019
Complete parking lot	March 27, 2019
Complete floor finishes	April 10, 2019
Substantial completion	May 1, 2019

Summary Construction Budget Update

Project funded by the 2017B Construction Bond (Fund 478)

Construction Contingency \$619,472

Expenses to Contingency \$293,586 (Includes \$129,168 for PV System)

Remaining Contingency \$326,884

Percent Remaining Contingency 52.6%



Board Briefing Report

8b

To: IndyPL Board
Facilities Committee

Meeting Date: March 25, 2019

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Brightwood Branch Construction Progress for February 2019

Major milestone work completed in February includes completion of the permits, installation of the site enclosure fence, and the completion of the utility location service.

The groundwater monitoring wells have been removed and capped under the direction of Metric Environmental to be in compliance with the No Further Action Approval Letter received from IDEM.

The contractor has identified the long lead time and critical path items. The submittal and order process has begun on structural steel, reinforcing steel, underground stormwater detention, and mechanical systems.



Project Site on March 11, 2019
View of the building site being prepared for staking and layout.

Facilities Briefing Report

To: Facilities Committee, Item 8b

From: Sharon Smith, Facilities Director

Re: Brightwood Branch Construction Progress

Date: March 25, 2019, 2018



Project Site on March 11, 2019

View of the west lot with the site prepped and the new stormwater manholes.

Construction Schedule Update

Mobilize	February 25, 2019
Earthwork	March 11, 2019
Start Foundations	March 25, 2019
Start Steel Erection	April 15, 2019
Substantial Completion	November 15, 2019



Board Briefing Report

9

To: IndyPL Board

Meeting Date: 3/25/19

From: The Indianapolis Public Library Foundation

Subject: March 2019 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Library Foundation thanks the Library's Communication, Programming and Central Library staff for their support of our media press release announcing the Next 50 Fund on February 26.



The Foundation thanks all trustees that have sponsored discounted Library staff tickets for Cheers for 50 Years. If you would still like to contribute, please contact Roberta Jaggers at rjaggers@indyplfoundation.org. We will make sure the staff is made aware of your generous support.

You are invited to a reception for the 10th anniversary of *thinmanlittlebird*, the sculpture pair that adorns the front pedestals of Central Library. The reception is Friday, April 12 at 6 p.m. at Central Library. Please contact Emily Schnitker at eschnitker@indyplfoundation.org if you would like to attend.

Donors

The Library Foundation thanks 111 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank this donor, the Library Foundation would be grateful.

Barnes & Thornburg
Blue & Co.
Buckingham Foundation, Inc.
Central Indiana Community Foundation
Citizens Energy Group
Dynamark Graphics Group
Indianapolis Colts
RJE Business Interiors
St. Vincent Health

Program Support

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

Summer Reading Program
On the Road to Reading
Early Literacy Specialist
1,000 Books by Kindergarten
Curveside Ride
IYG Pop-Up Library
School Age STEAM Program (Glendale)
STEAM Time (Warren)
Tinker Kits: Tots to Teens
Littles Outreach (West Indianapolis)

Cultural Programs

McFadden Lecture
ALA Great Stories Club
Let's Talk Indy (Central)
Young Actors Theatre – Addressing Youth Issues With Theatre (Central)
Concerts at College Avenue
Family/Youth/Young Adult Author Visits

Collections/IT

Grow with Google
Lilly City Digitization
NEH Digitization
Teen Film Camp (Central)

Lifelong Learning

Aging Well (Central)
Garden Force (E38 Street)
Plant Based Cooking (Central)
Self Publishing Contest (College)
Spanish Language Computer Classes
USB Technology

Capital Projects

Pocket Park Storywalk (InfoZone)



10b

February 2019 Media Report

Below is a summary of highlighted media activity in February for electronic, print and social media. This is a limited view, but it includes several activities the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **Library Foundation "Next 50" Campaign Launch**
Indianapolis Star, Weekly View, La Voz de Indiana, WRTV6.com, WXIN.com, WISH.com
- **Library Card Distribution to Pike Township Schools**
Hendricks County Flyer, Westside Community News, UrbanLibrariesCouncil.com, WRTV.com
- **Community Engagement Meeting for Wayne Branch Renovation**
Westside Community News, Northwest Press
- **New Southport Branch Manager Named**
Southside Times, Southsider Voice, Weekly View
- **Meet the Artists XXXI Continues at Central Library**
Indianapolis Recorder, Urban Times, Southside Times, NUVO, Weekly View

Other media outreach in February occurred on such Library activities as the CEO's "Love Your Library Tour," the Library's Job Centers, and the Genealogy Assistance program at the Beech Grove Branch.

2 YouTube videos posted to website:

- Anthony Radford Honored at Meet the Artists XXXI Gala
- IndyPL Foundation Kicks off "Next 50" Campaign

1 Library Calendar of Events sent to Govt. Access Channel 16:

- Video spot produced specifically for Channel 16 to broadcast as filler between other programming as needed. The station manager reports it is used multiple times daily throughout the month.

Social Media

45 posts published on the official IndyPL Facebook Page. Top performing posts:

- Currently Reading Weekly Book Discussions - Reach of 3k, 2.2k, 1.1k
- What's that book you've read to your preschooler or toddler so many times you have it memorized? - Reach of 7k
- Overdue Library Book Returned in Maryland After 73 Years - Reach of 2.6k
- Do I Love Waiting for the next book post - Reach of 7.6k
- Pike Library Card Distribution - Reach of 3.3k
- Books by Black Authors - Reach of 2.8k
- Late Book Note found at Pike Library - Reach of 3k

Topics/Events covered on Facebook: Library events and programs, Black History Month, #weneeddiversebooks, Meet the Artists, Bibliocommons Lists, IndyPL Blog, Love Your Library CEO Tour, Census 2020, Indianapolis Public Library Foundation 50th Birthday

27 tweets published on the official IndyPL Twitter Page:

- 65.8k Twitter impressions occurred in February
- Key tweet celebrating the Naturalization Ceremony at Central Library on February 20th: 23,514 impressions, 1,361 engagements, 330 likes, and 58 retweets.

We also used Instagram (posts and stories) and Pinterest consistently in February.

Pinterest Highlights:

- Bibliocommons staff lists
- Best selling e-books
- Cookbooks
- #WeNeedDiverseBooks
- Literary Tattoos
- Gifts for Book Lovers

Print Activity

- Winter 2019 Cooking Workshop – Reorder (Bookmarks Only) – 500 pieces
- Business Cards – 5 boxes of 250 cards
- Teen Hip Hop Dance and Teen Cooking Made Easy Bookmarks and Posters – 915 pieces
- Riviera Camera Club - 2019 Photography Workshop Bookmarks and Posters – 502 pieces
- Money Smart Week (MSM) Financial Workshop Bookmarks and Posters – 754 pieces
- Using Your Public Library Brochures Reorder – 4000 pieces
- Spring 2019 Preschool Programs Brochures Reorder – 2000 pieces
- Digital Indy Scan A Thon Rack Cards – 200 pieces
- Central Library Visitors Guide – 10,000 pieces

- Glendale Branch Tuesday Night Readers Fliers and Posters – 30 pieces
- Garfield Park Branch Computer Classes Fliers and Posters – 374 pieces
- East 38th Street Branch Youth Literacy Workshop Posters – 3 pieces
- East 38th Street Branch Youth Art Series Posters – 2 pieces
- Lawrence Branch - Darrell “Flash” Gordon Book Signing – 54 pieces



Board Action Request

10c1

To: IMCPL Board **Meeting Date:** March 25, 2019

From: M. Jacqueline Nytes, CEO **Approved by the
Library Board:**

Effective Date: March 25, 2019

Subject: Finances, Personnel and Travel Resolution 8-2019

Recommendation: Approve Finances, Personnel and Travel Resolution 8- 2019

Background: The Finances, Personnel and Travel Resolution 8- 2019 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2019.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 8 - 2019

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of February 2019 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **70311** through **70535** for a total of
\$2,350,060.92 were issued from the operating bank accounts.

EFT numbers **300907** through **300935** and
300938 through **300982** and
300986 through **301017** and
301020 through **301039** and
1165 through **1174** for a total of
\$1,151,940.14 were issued from the operating bank accounts.

Warrant numbers **763** through **769** for a total of
\$253.47 were issued from the fines bank account.

Warrant numbers **6997** through **7044** for a total of
\$59,598.59 were issued from the gift bank account.

EFT numbers **300936** through **300937** and
300983 through **300985** and
301018 through **301019** for a total of
\$5,027.47 were issued from the gift bank account.

Warrant numbers **268263** through **268301** for a total of
\$13,568.09 were issued for employee payroll

Direct deposits numbers **60001** through **60610** and
Direct deposits numbers **80001** through **80614** for a total of
\$995,677.58 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of
\$367,858.77 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

John Andrews

Patricia A. Payne

Crista L. Carlino

Rev. T.D. Robinson

Dorothy R. Crenshaw

Joanne Sanders

I have examined the within claims and certify they are accurate:

Dr. Terri Jett

Ijeoma Dike-Young
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
1165	EFT	02/08/2019	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	77,892.68
1166	EFT	02/08/2019	FIDELITY INVESTMENTS	5,315.28
1167	EFT	02/08/2019	AMERICAN UNITED LIFE INSURANCE CO	3,944.00
1168	EFT	02/14/2019	JOCELYN MERRIWEATHER	171.20
1169	EFT	02/15/2019	ADP, INC.	6,507.95
1170	EFT	02/15/2019	ADP, INC.	6,000.00
1171	EFT	02/15/2019	ADP, INC.	1,059.00
1172	EFT	02/20/2019	INDIANA DEPARTMENT OF REVENUE	2,683.55
1173	EFT	02/25/2019	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	94,644.76
1174	EFT	02/25/2019	FIDELITY INVESTMENTS	5,345.28
70311	CHECK	02/07/2019	A CLASSIC PARTY RENTAL CO	195.50
70312	CHECK	02/07/2019	ARAB TERMITE AND PEST CONTROL INC	1,475.00
70313	CHECK	02/07/2019	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	75,374.00
70314	CHECK	02/07/2019	AT&T	376.47
70315	CHECK	02/07/2019	AT&T	876.84
70316	CHECK	02/07/2019	AT&T MOBILITY	846.64
70317	CHECK	02/07/2019	BLACKMORE & BUCKNER ROOFING	740.44
70318	CHECK	02/07/2019	BRIGHTWOOD (PETTY CASH)	16.79
70319	CHECK	02/07/2019	CENTRAL SECURITY & COMMUNICATIONS	107.50
70320	CHECK	02/07/2019	CHADWICK J. OFFUTT- GILLENWATER	475.00
70321	CHECK	02/07/2019	CITIZENS ENERGY GROUP	3,033.03
70322	CHECK	02/07/2019	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	9,109.50
70323	CHECK	02/07/2019	CLASSIC CLEANERS	42.00
70324	CHECK	02/07/2019	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	1,162.38
70325	CHECK	02/07/2019	CULLIGAN	13.88
70326	CHECK	02/07/2019	DACO GLASS & GLAZING INC	1,548.48
70327	CHECK	02/07/2019	DUNHAM RUBBER & BELTING CORP	345.00
70328	CHECK	02/07/2019	ED MARTIN NISSAN OF FISHERS	27,718.25
70329	CHECK	02/07/2019	EDDIE HURM (PAINTING & SNOW REMOVAL)	3,150.00
70330	CHECK	02/07/2019	ESSENTIAL ARCHITECTURAL SIGNS, INC	78.00
70331	CHECK	02/07/2019	FOUNTAIN SQUARE MERCHANTS ASSOCIATION	150.00
70332	CHECK	02/07/2019	GORDON PLUMBING, INC.	180.00
70333	CHECK	02/07/2019	GRANT KEY	4,800.00
70334	CHECK	02/07/2019	HP PRODUCTS CORPORATION	390.94
70335	CHECK	02/07/2019	INDIANA DEPARTMENT OF HOMELAND SECURITY	120.00
70336	CHECK	02/07/2019	INDIANA CHAMBER OF COMMERCE	2,396.00
70337	CHECK	02/07/2019	INDIANA LIBRARY FEDERATION	680.00
70338	CHECK	02/07/2019	INDIANAPOLIS FLEET SERVICES	1,484.06
70339	CHECK	02/07/2019	INDIANAPOLIS STAGE SALES AND RENTALS, INC	129.50
70340	CHECK	02/07/2019	INDY FLOOR RESTORE, LLC	750.00
70341	CHECK	02/07/2019	KENDRA CHEKOFF	27.89
70342	CHECK	02/07/2019	LAKESHORE EQUIPMENT COMPANY	510.55
70343	CHECK	02/07/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	400.00
70344	CHECK	02/07/2019	E.SOLUTIONS, INC.	248.75
70345	CHECK	02/07/2019	MICHAEL R. TWYMAN	3,333.33
70346	CHECK	02/07/2019	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	79.00
70347	CHECK	02/07/2019	NEW HORIZONS COMPUTER LEARNING CENTERS	147.50
70348	CHECK	02/07/2019	NICOLE RENE FREEMAN	750.00
70349	CHECK	02/07/2019	NIKKI BLAINE	600.00
70350	CHECK	02/07/2019	OFFICEWORKS	798.15
70351	CHECK	02/07/2019	PAYPAL	54.10
70352	CHECK	02/07/2019	PCM-G	411.05
70353	CHECK	02/07/2019	PRESIDIO NETWORKS SOLUTIONS GROUP, LLC	2,285.00
70354	CHECK	02/07/2019	SECURITAS ELECTRONIC SECURITY, INC.	290.00
70355	CHECK	02/07/2019	SHANIKA HEYWARD	98.00
70356	CHECK	02/07/2019	SHOWCASES	362.88
70357	CHECK	02/07/2019	SUSAN M. DAILEY	75.00
70358	CHECK	02/07/2019	SWANK MOTION PICTURES INC	19,790.00
70359	CHECK	02/07/2019	TANGRAM	600.00
70360	CHECK	02/07/2019	DIRECTOR OF US PATENT & TRADEMARKS	50.00
70361	CHECK	02/07/2019	VOLGISTICS, INC.	358.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
70362	CHECK	02/11/2019	AXIS ARCHITECTURE & INT., LLC	31,211.13
70363	CHECK	02/11/2019	BUSINESS FURNITURE CORPORATION	215.00
70364	CHECK	02/11/2019	BUSINESS FURNITURE CORPORATION	1,600.00
70365	CHECK	02/11/2019	PERRY ACOUSTICS, INC.	68,000.00
70366	CHECK	02/14/2019	INDIANA BLACK EXPO, INC	525.00
70367	CHECK	02/15/2019	500 FESTIVAL, INC	650.00
70368	CHECK	02/15/2019	ADTEC	630.00
70369	CHECK	02/15/2019	AIR WORX	1,680.92
70370	CHECK	02/15/2019	AJILON FINANCE	1,884.23
70371	CHECK	02/15/2019	AMIGOS LIBRARY SERVICES	155.00
70372	CHECK	02/15/2019	APPLIED ENGINEERING SERVICES	5,250.00
70373	CHECK	02/15/2019	ASI SIGNAGE INNOVATIONS	330.00
70374	CHECK	02/15/2019	ASTM INTERNATIONAL	13,168.00
70375	CHECK	02/15/2019	AT&T	1,533.66
70376	CHECK	02/15/2019	BEECH GROVE SEWAGE WORKS	140.61
70377	CHECK	02/15/2019	BLACKMORE & BUCKNER ROOFING	1,160.15
70378	CHECK	02/15/2019	BOWEN TECHNOVATION	457.50
70379	CHECK	02/15/2019	BRADFORD SYSTEMS	185.00
70380	CHECK	02/15/2019	BRIGHTWOOD INVESTORS, LLC	4,074.00
70381	CHECK	02/15/2019	BRUMFIELD LABS	3,000.00
70382	CHECK	02/15/2019	BUSINESS FURNITURE CORPORATION	567.84
70383	CHECK	02/15/2019	CAMPGRLL LLC	110.00
70384	CHECK	02/15/2019	CENTRAL INDIANA SECURITY CORP., LTD	114.95
70385	CHECK	02/15/2019	CENTRAL SECURITY & COMMUNICATIONS	12,988.90
70386	CHECK	02/15/2019	CHADWICK J. OFFUTT- GILLENWATER	300.00
70387	CHECK	02/15/2019	BRIGHT HOUSE NETWORKS	59.99
70388	CHECK	02/15/2019	CITIZENS ENERGY GROUP	12,971.02
70389	CHECK	02/15/2019	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	35,682.00
70390	CHECK	02/15/2019	CROSSROADS DOCUMENT SERVICES	13,275.00
70391	CHECK	02/15/2019	DACO GLASS & GLAZING INC	888.00
70392	CHECK	02/15/2019	FLANNER HOUSE OF INDIANAPOLIS, INC	2,716.67
70393	CHECK	02/15/2019	FOUNTAIN BLOCK DEVELOPMENT L.P.	4,963.00
70394	CHECK	02/15/2019	GALE GROUP THE	5,770.28
70395	CHECK	02/15/2019	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	234.67
70396	CHECK	02/15/2019	INDIANA AFTERSCHOOL NETWORK	100.00
70397	CHECK	02/15/2019	INDIANA NEWSPAPERS, INC.	991.63
70398	CHECK	02/15/2019	INDIANAPOLIS POWER & LIGHT COMPANY	60,246.30
70399	CHECK	02/15/2019	JEREMY SOUTH	240.00
70400	CHECK	02/15/2019	JP MORGAN CHASE BANK	817.16
70401	CHECK	02/15/2019	LEHMAN'S INC. OF ANDERSON	387.65
70402	CHECK	02/15/2019	LIBRARY IDEAS	2,197.00
70403	CHECK	02/15/2019	LUNA LANGUAGE SERVICES	143.04
70404	CHECK	02/15/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	800.00
70405	CHECK	02/15/2019	MEETING PROFESSIONALS INTERNATIONAL	489.00
70406	CHECK	02/15/2019	METRIC ENVIRONMENTAL, LLC	1,300.00
70407	CHECK	02/15/2019	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
70408	CHECK	02/15/2019	MIDWEST REMEDIATION, INC.	4,388.60
70409	CHECK	02/15/2019	MSD WASHINGTON TOWNSHIP	1,085.00
70410	CHECK	02/15/2019	NRP DIRECT	709.05
70411	CHECK	02/15/2019	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	42.87
70412	CHECK	02/15/2019	OFFICE360	465.00
70413	CHECK	02/15/2019	OFFICEWORKS	6,070.12
70414	CHECK	02/15/2019	PCM-G	5,808.08
70415	CHECK	02/15/2019	PRESIDIO NETWORKS SOLUTIONS GROUP, LLC	2,054.25
70416	CHECK	02/15/2019	LIST PARTNERS, LLC	4,974.60
70417	CHECK	02/15/2019	REPUBLIC WASTE SERVICES	8,073.38
70418	CHECK	02/15/2019	RISK MANAGEMENT ASSOCIATION	767.20
70419	CHECK	02/15/2019	RJE BUSINESS INTERIORS	72.00
70420	VOID	02/15/2019	SAGE PUBLISHING	250.00
70421	CHECK	02/15/2019	SENSORY TECHNOLOGIES	250.00
70422	CHECK	02/15/2019	SPRINT PCS	3,748.75

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
70423	CHECK	02/15/2019	STENZ CONSTRUCTION CORPORATION	311,470.20
70424	CHECK	02/15/2019	IMCPL - STENZ CONSTRUCTION CORP. -- RETAINAGE	34,607.80
70425	CHECK	02/15/2019	SUSAN M. DAILEY	25.00
70426	CHECK	02/15/2019	THE HARMON HOUSE L.L.C.	105.00
70427	CHECK	02/15/2019	UNITED NATIONS PUBLICATIONS	537.64
70428	CHECK	02/22/2019	ADP, INC.	1,180.17
70429	CHECK	02/22/2019	AFSCME COUNCIL IKOC 962	1,978.22
70430	CHECK	02/22/2019	AMERICAN UNITED LIFE INSURANCE CO	1,717.24
70431	CHECK	02/22/2019	AMERICAN UNITED LIFE INSURANCE CO	3,276.74
70432	CHECK	02/22/2019	ASM INTERNATIONAL	279.76
70433	CHECK	02/22/2019	AT&T	2,544.51
70434	CHECK	02/22/2019	AT&T	954.41
70435	CHECK	02/22/2019	BROWNING DAY MULLINS DIERDORF	8,192.00
70436	CHECK	02/22/2019	C & J PROMOTIONS	161.86
70437	CHECK	02/22/2019	CAMPGRLL LLC	55.00
70438	CHECK	02/22/2019	CHADWICK J. OFFUTT- GILLENWATER	400.00
70439	CHECK	02/22/2019	CHARITABLE ADVISORS	199.00
70440	CHECK	02/22/2019	CHILDREN'S PLUS INC.	9,188.82
70441	CHECK	02/22/2019	CITIZENS ENERGY GROUP	2,698.93
70442	CHECK	02/22/2019	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	16,527.10
70443	CHECK	02/22/2019	CLEVERBRIDGE	1,625.00
70444	CHECK	02/22/2019	COLUMBIA BOOKS, INC	364.00
70445	CHECK	02/22/2019	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	9,815.61
70446	CHECK	02/22/2019	CXTEC	1,489.29
70447	CHECK	02/22/2019	EDC EDUCATIONAL SERVICES	1,297.08
70448	CHECK	02/22/2019	EDWARD GEORGE & ASSOCIATES, LLC	3,850.00
70449	CHECK	02/22/2019	EMCO EHF	416.50
70450	CHECK	02/22/2019	EXPODESIGN, INC.	4,295.62
70451	CHECK	02/22/2019	GALE GROUP THE	7,476.59
70452	CHECK	02/22/2019	GALE/CENGAGE LEARNING	196,950.00
70453	CHECK	02/22/2019	GALE/CENGAGE LEARNING	58,500.00
70454	CHECK	02/22/2019	GALE/CENGAGE LEARNING	117,000.00
70455	CHECK	02/22/2019	GLENDALE TOWN CENTER	25,375.00
70456	CHECK	02/22/2019	GORDON PLUMBING, INC.	5,878.63
70457	CHECK	02/22/2019	GREY HOUSE PUBLISHING	240.50
70458	CHECK	02/22/2019	GUARDIAN	15,645.57
70459	CHECK	02/22/2019	GURNEY J. BUSH, INC	330.00
70460	CHECK	02/22/2019	GREY HOUSE PUBLISHING	549.80
70461	CHECK	02/22/2019	HOGAN TRANSFER & STORAGE CORP	2,072.50
70462	CHECK	02/22/2019	HP PRODUCTS CORPORATION	149.41
70463	CHECK	02/22/2019	INDIANA STATE LIBRARY FOUNDATION	853.14
70464	CHECK	02/22/2019	INDIANA UNIVERSITY	1,396.75
70465	CHECK	02/22/2019	INDIANAPOLIS POWER & LIGHT COMPANY	110.00
70466	CHECK	02/22/2019	JACKSON OIL & SOLVENTS, INC	352.36
70467	CHECK	02/22/2019	JEREMY SOUTH	240.00
70468	CHECK	02/22/2019	JIM GILL, INC.	4,000.00
70469	CHECK	02/22/2019	JIM'S TREE EXPERTS	4,510.00
70470	CHECK	02/22/2019	JP MORGAN CHASE BANK	10,861.67
70471	CHECK	02/22/2019	LAKESHORE EQUIPMENT COMPANY	108.93
70472	CHECK	02/22/2019	LEGALSHIELD	313.45
70473	CHECK	02/22/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	200.00
70474	CHECK	02/22/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	600.00
70475	CHECK	02/22/2019	OFFICEWORKS	844.47
70476	CHECK	02/22/2019	PCM-G	484.28
70477	CHECK	02/22/2019	PEACE THROUGH YOGA	175.00
70478	CHECK	02/22/2019	REBECCA L. EDIE	300.00
70479	CHECK	02/22/2019	RESIDENCE INN ALEXANDRIA OLD TOWN DUKE ST	1,144.28
70480	CHECK	02/22/2019	SAGE PUBLICATIONS INC.	121.59
70481	CHECK	02/22/2019	SENSORY TECHNOLOGIES	15,881.08
70482	CHECK	02/22/2019	SONDHI SOLUTIONS	288.70
70483	CHECK	02/22/2019	STENZ CONSTRUCTION CORPORATION	60,120.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
70484	CHECK	02/22/2019	IMCPL - STENZ CONSTRUCTION CORP. -- RETAINAGE	6,680.00
70485	CHECK	02/22/2019	TECH-LOGIC CORPORATION	3,548.00
70486	CHECK	02/22/2019	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,250.80
70487	CHECK	02/22/2019	VLADIMIR KRAKOVICH	600.00
70488	CHECK	02/22/2019	WEDDING DAY MAGAZINE	500.00
70489	CHECK	02/22/2019	WEST SIDE CHAMBER OF COMMERCE	125.00
70490	CHECK	02/22/2019	WILLIAM J ESQUIVEL ANAYA	50.00
70491	CHECK	02/22/2019	YEFIM PASTUKH	600.00
70492	CHECK	02/28/2019	ACCOUNTING PRINCIPALS	7,956.00
70493	CHECK	02/28/2019	ACTION PEST CONTROL, INC	250.00
70494	CHECK	02/28/2019	ANTHEM INSURANCE COMPANIES, INC	686,400.00
70495	CHECK	02/28/2019	AT&T	2,758.30
70496	CHECK	02/28/2019	AUGUST MACK ENVIRONMENTAL, INC	825.00
70497	CHECK	02/28/2019	BLACKMORE & BUCKNER ROOFING	802.33
70498	CHECK	02/28/2019	CAMPGRLL LLC	55.00
70499	CHECK	02/28/2019	CENTRAL INDIANA SECURITY CORP., LTD	114.95
70500	CHECK	02/28/2019	CENTRAL SECURITY & COMMUNICATIONS	300.00
70501	CHECK	02/28/2019	CHADWICK J. OFFUTT- GILLENWATER	150.00
70502	CHECK	02/28/2019	BRIGHT HOUSE NETWORKS	59.99
70503	CHECK	02/28/2019	CITIZENS ENERGY GROUP	1,186.70
70504	CHECK	02/28/2019	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
70505	CHECK	02/28/2019	DACO GLASS & GLAZING INC	8,459.00
70506	CHECK	02/28/2019	DMITRI ALANO	650.00
70507	CHECK	02/28/2019	EDDIE HURM (PAINTING & SNOW REMOVAL)	1,000.00
70508	CHECK	02/28/2019	ELB US INC	6,822.47
70509	CHECK	02/28/2019	ELIZABETH FRANKLIN	2,255.50
70510	CHECK	02/28/2019	EMBARCADERO TECHNOLOGIES	5,625.00
70511	CHECK	02/28/2019	ESSENTIAL ARCHITECURAL SIGNS, INC	117.00
70512	CHECK	02/28/2019	FARONICS TECHNOLOGIES USA, INC	739.20
70513	CHECK	02/28/2019	FULLER ENGINEERING CO., LLC	3,410.00
70514	CHECK	02/28/2019	GAYLORD ARCHIVAL	325.11
70515	CHECK	02/28/2019	GORDON PLUMBING, INC.	247.50
70516	CHECK	02/28/2019	GRANT KEY	3,370.00
70517	CHECK	02/28/2019	INDIANAPOLIS FLEET SERVICES	1,507.74
70518	CHECK	02/28/2019	INDIANAPOLIS STAGE SALES AND RENTALS, INC	49.10
70519	CHECK	02/28/2019	INDY CURB APPEAL ASPHALT, INC	4,300.00
70520	CHECK	02/28/2019	JACKSON SYSTEMS, LLC	6,670.00
70521	CHECK	02/28/2019	KRM ARCHITECTURE+	7,507.50
70522	CHECK	02/28/2019	LIGHTNING TWO WAY RADIO, INC	159.00
70523	CHECK	02/28/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	600.00
70524	CHECK	02/28/2019	MARTEN CONSTRUCTION MANAGEMENT INC	96,800.00
70525	CHECK	02/28/2019	MIDWEST REMEDIATION, INC.	8,619.23
70526	CHECK	02/28/2019	REISS ORNAMENTAL & STRUCTURAL PRODUCTS, INC	65.00
70527	CHECK	02/28/2019	RICHARD WOLFSIE	210.00
70528	CHECK	02/28/2019	SHALOM HEALTH CARE CENTER	55.00
70529	CHECK	02/28/2019	SHOWCASES	343.44
70530	CHECK	02/28/2019	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	340.00
70531	CHECK	02/28/2019	TRISLER CONSTRUCTION CO., INC.	15,000.00
70532	CHECK	02/28/2019	JOHNSON CONTROLS FIRE PROTECTION, LP	813.00
70533	CHECK	02/28/2019	UNITED PARCEL SERVICE	155.74
70534	CHECK	02/28/2019	VANCO	1,910.52
70535	CHECK	02/28/2019	WEBYOG, INC.	1,099.00
300907	EFT	02/07/2019	ABELL ELEVATOR SERVICE CO	5,692.50
300908	EFT	02/07/2019	ALSCO	376.70
300909	EFT	02/07/2019	ART WITH A HEART	290.00
300910	EFT	02/07/2019	BACKGROUND BUREAU INC.	145.00
300911	EFT	02/07/2019	BRODART COMPANY	103.37
300912	EFT	02/07/2019	CDW GOVERNMENT, INC.	2,305.83
300913	EFT	02/07/2019	CITIZENS THERMAL ENRGY.	20,864.11
300914	EFT	02/07/2019	COMMERCIAL SEWER CLEANING	750.00
300915	EFT	02/07/2019	DEMCO, INC.	5,982.70

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
300916	EFT	02/07/2019	FINELINE PRINTING GROUP	2,253.00
300917	EFT	02/07/2019	FLEET CARE, INC.	181.58
300918	EFT	02/07/2019	G4S SECURE SOLUTIONS (USA) INC.	366.25
300919	EFT	02/07/2019	G4S SECURE SOLUTIONS (USA) INC.	38,886.70
300920	EFT	02/07/2019	GRAINGER	214.32
300921	EFT	02/07/2019	GRAINGER	24.87
300922	EFT	02/07/2019	INDIANA PLUMBING AND DRAIN LLC	913.50
300923	EFT	02/07/2019	INDIANAPOLIS ARMORED CAR, INC	2,591.00
300924	EFT	02/07/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,981.20
300925	EFT	02/07/2019	J&G CARPET PLUS	925.00
300926	EFT	02/07/2019	JCOS, INC.	350.00
300927	EFT	02/07/2019	KLINES QUALITY WATER, INC	51.55
300928	EFT	02/07/2019	PERFECTION GROUP, INC.	1,538.56
300929	EFT	02/07/2019	RECORD AUTOMATIC DOORS, INC	457.37
300930	EFT	02/07/2019	RYAN FIRE PROTECTION, INC	155.00
300931	EFT	02/07/2019	STAPLES	9,744.22
300932	EFT	02/07/2019	STENZ MANAGEMENT COMPANY, INC	5,613.96
300933	EFT	02/07/2019	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	1,117.75
300934	EFT	02/07/2019	ULINE	309.58
300935	EFT	02/07/2019	VOCERA COMMUNICATIONS, INC.	5,637.87
300938	EFT	02/11/2019	RICHARD LOPEZ ELECTRICAL, LLC	2,220.00
300939	EFT	02/11/2019	RICHARD LOPEZ ELECTRICAL, LLC	4,966.93
300940	EFT	02/15/2019	ABELL ELEVATOR SERVICE CO	787.50
300941	EFT	02/15/2019	ART WITH A HEART	319.00
300942	EFT	02/15/2019	AUSTIN BOOK SALES	7,326.90
300943	EFT	02/15/2019	BAKER & TAYLOR	3,004.29
300944	EFT	02/15/2019	BAKER & TAYLOR	181.34
300945	EFT	02/15/2019	BAKER & TAYLOR	1,571.91
300946	EFT	02/15/2019	BAKER & TAYLOR	7,360.57
300947	EFT	02/15/2019	BAKER & TAYLOR	14,732.01
300948	EFT	02/15/2019	BAKER & TAYLOR	8.18
300949	EFT	02/15/2019	BOYLE CONSTRUCTION MANAGEMENT, INC.	43,687.13
300950	EFT	02/15/2019	BRODART COMPANY	328.10
300951	EFT	02/15/2019	CDW GOVERNMENT, INC.	1,101.18
300952	EFT	02/15/2019	CITIZENS THERMAL ENRGY.	55,572.14
300953	EFT	02/15/2019	DANCORP INC. DBA DANCO	706.25
300954	EFT	02/15/2019	EBSCO INFORMATION SERVICES	40,297.93
300955	EFT	02/15/2019	FLEET CARE, INC.	494.29
300956	EFT	02/15/2019	G4S SECURE SOLUTIONS (USA) INC.	109.88
300957	EFT	02/15/2019	G4S SECURE SOLUTIONS (USA) INC.	776.45
300958	EFT	02/15/2019	INDIANA PLUMBING AND DRAIN LLC	974.25
300959	EFT	02/15/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	15,520.89
300960	EFT	02/15/2019	INGRAM LIBRARY SERVICES	167.23
300961	EFT	02/15/2019	J&G CARPET PLUS	4,150.00
300962	EFT	02/15/2019	LEVEL (3) COMMUNICATIONS, LLC	3,254.72
300963	EFT	02/15/2019	LOCKERBIE SQUARE CABINET CO	575.00
300964	EFT	02/15/2019	MIDWEST TAPE - AUDIOBOOKS ONLY	2,813.58
300965	EFT	02/15/2019	MIDWEST TAPE - PROCESSED DVDS	12,055.24
300966	EFT	02/15/2019	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,791.62
300967	EFT	02/15/2019	MIDWEST TAPE NON PROCESSED	40.62
300968	EFT	02/15/2019	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	11,446.82
300969	EFT	02/15/2019	MIDWEST TAPE, LLC	6,882.37
300970	EFT	02/15/2019	MOORE INFORMATION SERVICES, INC	546.50
300971	EFT	02/15/2019	OVERDRIVE INC	4,525.13
300972	EFT	02/15/2019	P.V. SUPA INC.	7,121.60
300973	EFT	02/15/2019	PERFECTION GROUP, INC.	37,793.58
300974	EFT	02/15/2019	PROQUEST INFORMATION AND LEARNING	1,446.66
300975	EFT	02/15/2019	RECORDED BOOKS	18,526.05
300976	EFT	02/15/2019	RICOH USA, INC. - 12882	17,916.67
300977	EFT	02/15/2019	RYAN FIRE PROTECTION, INC	150.00
300978	EFT	02/15/2019	STENZ MANAGEMENT COMPANY, INC	5,434.38

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
300979	EFT	02/15/2019	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	4,458.00
300980	EFT	02/15/2019	TITAN ASSOCIATES	1,026.50
300981	EFT	02/15/2019	TYLER TECHNOLOGIES, INC.	1,800.00
300982	EFT	02/15/2019	ULINE	515.49
300986	EFT	02/22/2019	ACORN DISTRIBUTORS, INC	3,586.51
300987	EFT	02/22/2019	ART WITH A HEART	609.00
300988	EFT	02/22/2019	AUSTIN BOOK SALES	21,327.32
300989	EFT	02/22/2019	BACKGROUND BUREAU INC.	135.00
300990	EFT	02/22/2019	BAKER & TAYLOR	1,343.05
300991	EFT	02/22/2019	BAKER & TAYLOR	68,378.29
300992	EFT	02/22/2019	BAKER & TAYLOR	28,399.34
300993	EFT	02/22/2019	BAKER & TAYLOR	10.33
300994	EFT	02/22/2019	BRODART COMPANY	118.20
300995	EFT	02/22/2019	BRODART COMPANY CONTINUATIONS	5,793.07
300996	EFT	02/22/2019	CDW GOVERNMENT, INC.	8,063.81
300997	EFT	02/22/2019	DELTA DENTAL	120.20
300998	EFT	02/22/2019	DELTA DENTAL	133.13
300999	EFT	02/22/2019	DELTA DENTAL	10,683.96
301000	EFT	02/22/2019	FINELINE PRINTING GROUP	2,318.00
301001	EFT	02/22/2019	FLEET CARE, INC.	92.19
301002	EFT	02/22/2019	G4S SECURE SOLUTIONS (USA) INC.	300.33
301003	EFT	02/22/2019	INDIANA PLUMBING AND DRAIN LLC	265.00
301004	EFT	02/22/2019	INDIANAPOLIS ARMORED CAR, INC	2,875.00
301005	EFT	02/22/2019	INGRAM LIBRARY SERVICES	3,212.54
301006	EFT	02/22/2019	IRVINGTON PRESBYTERIAN CHURCH	937.50
301007	EFT	02/22/2019	MIDWEST TAPE - AUDIOBOOKS ONLY	148.36
301008	EFT	02/22/2019	MIDWEST TAPE - PROCESSED DVDS	1,345.74
301009	EFT	02/22/2019	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	819.83
301010	EFT	02/22/2019	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	2,713.50
301011	EFT	02/22/2019	MIDWEST TAPE, LLC	2,702.94
301012	EFT	02/22/2019	RECORDED BOOKS	609.90
301013	EFT	02/22/2019	RICHARD LOPEZ ELECTRICAL, LLC	30,503.46
301014	EFT	02/22/2019	RICOH USA, INC. - 12882	9,837.20
301015	EFT	02/22/2019	THOMSON REUTERS-WEST PUBLISHING CORPORATION	10,082.86
301016	EFT	02/22/2019	TITAN ASSOCIATES	67,859.58
301017	EFT	02/22/2019	ULINE	731.39
301020	EFT	02/28/2019	ABELL ELEVATOR SERVICE CO	6,363.00
301021	EFT	02/28/2019	ALSCO	376.70
301022	EFT	02/28/2019	ART WITH A HEART	783.00
301023	EFT	02/28/2019	CDW GOVERNMENT, INC.	80.49
301024	EFT	02/28/2019	DEMCO, INC.	1,815.66
301025	EFT	02/28/2019	FINELINE PRINTING GROUP	5,531.00
301026	EFT	02/28/2019	G4S SECURE SOLUTIONS (USA) INC.	31,451.49
301027	EFT	02/28/2019	INDIANA PLUMBING AND DRAIN LLC	1,208.00
301028	EFT	02/28/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	19,748.25
301029	EFT	02/28/2019	J&G CARPET PLUS	600.00
301030	EFT	02/28/2019	JCOS, INC.	116,896.97
301031	EFT	02/28/2019	KLINES QUALITY WATER, INC	8.00
301032	EFT	02/28/2019	MARK'S VACUUM & JANITORIAL SUPPLIES	1,928.00
301033	EFT	02/28/2019	PERFECTION GROUP, INC.	2,289.86
301034	EFT	02/28/2019	RECORD AUTOMATIC DOORS, INC	296.00
301035	EFT	02/28/2019	RICOH USA, INC. - 12882	9,837.20
301036	EFT	02/28/2019	RYAN FIRE PROTECTION, INC	1,793.22
301037	EFT	02/28/2019	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	443.65
301038	EFT	02/28/2019	TITAN ASSOCIATES	476.00
301039	EFT	02/28/2019	ULINE	1,085.05
Total				<u><u>\$ 3,502,001.06</u></u>

Summary by Transaction Type:

Computer Check	\$ 2,350,060.92
EFT Check	\$ 1,151,940.14

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
 OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
			Total Payments	\$ 3,502,001.06
			Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Amount
763	CHECK	02/07/2019	AMY MORRIS LAIN	29.99
764	CHECK	02/07/2019	ELISE SHROCK	27.99
765	CHECK	02/07/2019	KARA LEVY	77.61
766	CHECK	02/07/2019	SUSAN CRASE	12.99
767	CHECK	02/22/2019	CAROLINE BARNES	28.90
768	CHECK	02/22/2019	LINDA BROADFOOT	16.00
769	CHECK	02/22/2019	ROBIN LEE MCQUITTY	59.99
Total				<u><u>\$ 253.47</u></u>

Summary by Transaction Type:

Computer Check	\$253.47
EFT Check	\$0.00
Total Payments	\$253.47
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
6997	CHECK	02/07/2019	3'D TROPHY ENGRAVING CO., INC.	119.00
6998	CHECK	02/07/2019	ANTHONY ARTIS	450.00
6999	CHECK	02/07/2019	AYALA GAMERO INC	236.33
7000	CHECK	02/07/2019	BROAD RIPPLE VILLAGE ASSOCIATION (BRVA)	150.00
7001	CHECK	02/07/2019	CREATIVE AQUATIC SOLUTIONS, LLC	218.99
7002	CHECK	02/07/2019	DAMITA JO WILLIAMS	250.00
7003	CHECK	02/07/2019	DELTA SIGMA THETA SORORITY, INC.	300.00
7004	CHECK	02/07/2019	ERIC SAUNDERS	200.00
7005	CHECK	02/07/2019	HAWTHORNE ELEMENTARY	100.00
7006	CHECK	02/07/2019	JOE CLEMONS	150.00
7007	CHECK	02/07/2019	JUDAH BAND CORP.	1,125.00
7008	CHECK	02/07/2019	KENNETH E. SKELTON	700.00
7009	CHECK	02/07/2019	MAIN EVENT SOUND & LIGHTING	20,725.00
7010	CHECK	02/07/2019	MICHAEL E. RAY	300.00
7011	CHECK	02/07/2019	NEW AUGUSTA PUBLIC ACADEMY SOUTH	100.00
7012	CHECK	02/07/2019	OWEN COWHERD	250.00
7013	CHECK	02/07/2019	RITZ CHARLES CARMEL	341.00
7014	CHECK	02/07/2019	SHANIKA HEYWARD	146.48
7015	CHECK	02/07/2019	TYRONE THOMAS	500.00
7016	CHECK	02/14/2019	JARED THOMPSON	1,000.00
7017	CHECK	02/15/2019	AUNTIE I CORPORATION	29.85
7018	CHECK	02/15/2019	CREATIVE AQUATIC SOLUTIONS, LLC	312.44
7019	CHECK	02/15/2019	DESMON Y DOBBINS	150.00
7020	CHECK	02/15/2019	JEREMY SOUTH	500.00
7021	CHECK	02/15/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	400.00
7022	CHECK	02/15/2019	OPTIMIST BUSINESS SOLUTIONS, LLC	44.85
7023	CHECK	02/15/2019	PHOENIX RISING DANCE STUDIOS	65.00
7024	CHECK	02/15/2019	RONALD L RICE SR	54.95
7025	CHECK	02/15/2019	SHANIKA HEYWARD	143.28
7026	CHECK	02/22/2019	ANTHONY RADFORD	181.70
7027	CHECK	02/22/2019	CREATIVE AQUATIC SOLUTIONS, LLC	237.94
7028	CHECK	02/22/2019	EASTSIDE TUTORS	100.00
7029	CHECK	02/22/2019	FIONA DUKE	118.72
7030	CHECK	02/22/2019	FRANKLIN ROAD (PETTY CASH)	33.94
7031	CHECK	02/22/2019	JAYNE WALTERS	50.00
7032	CHECK	02/22/2019	JEREMY SOUTH	250.00
7033	CHECK	02/22/2019	JESSICA MOORE	30.00
7034	CHECK	02/22/2019	JIM GILL, INC.	1,250.00
7035	CHECK	02/22/2019	JP MORGAN CHASE BANK	907.01
7036	CHECK	02/22/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	200.00
7037	CHECK	02/22/2019	PEPPERMINT PUBLISHING LLC	23.97
7038	CHECK	02/22/2019	PHOENIX RISING DANCE STUDIOS	195.00
7039	CHECK	02/22/2019	SHANIKA HEYWARD	49.78
7040	CHECK	02/22/2019	TISHA GALARCE	50.00
7041	CHECK	02/28/2019	A CLASSIC PARTY RENTAL CO	3,728.36
7042	VOID	02/28/2019	GREATER TALENT NETWORK, INC.	22,500.00
7043	CHECK	02/28/2019	JEREMY SOUTH	500.00
7044	CHECK	02/28/2019	PHOENIX RISING DANCE STUDIOS	130.00
300936	EFT	02/07/2019	FINELINE PRINTING GROUP	3,701.00
300937	EFT	02/07/2019	STAPLES	21.14
300983	EFT	02/15/2019	BAKER & TAYLOR	137.09
300984	EFT	02/15/2019	BAKER & TAYLOR	529.68
300985	EFT	02/15/2019	BAKER & TAYLOR	238.98
301018	EFT	02/22/2019	BAKER & TAYLOR	8.93
301019	EFT	02/22/2019	BAKER & TAYLOR	390.65
Total				\$ 64,626.06

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
Summary by Transaction Type:				
	Computer Check			\$ 59,598.59
	EFT Check			\$ 5,027.47
	Total Payments			\$ 64,626.06
	Total Voided Items			\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

March 25, 2019

PERSONNEL ACTIONS

RESOLUTION 8-2019

NEW HIRES:

- Andrea Allen, Accounts Payable Assistant, Accounting, \$17.00 per hour, Effective: 02/25/2019
- Jeneen Wynalda, Hourly Library Assistant II (SUB), Pike, \$13.00 per hour, Effective: 01/25/2019

INTERNAL CHANGES:

- Calvin Rasmussen from Page, Wayne, \$9.28 per hour to Hourly Summer Reading Clerk, Wayne, \$10.50 per hour, Effective: 05/28/2019
- Renee Kohlmeier from Page, Wayne, \$9.33 per hour to Hourly Summer Reading Clerk, Wayne, \$10.50 per hour, Effective: 05/28/2019
- Patricia Gray from Page, Wayne, \$9.33 per hour to Hourly Summer Reading Clerk, Wayne, \$10.50 per hour, Effective: 05/28/2019
- Rachelle Colyer from Library Assistant II, Part-Time, Central, \$13.00 per hour to Public Services Associate II, Part-Time, West Indy, \$15.34 per hour, Effective: 02/03/2019
- Maureen Kesterson-Yates from Page, Central, \$9.15 per hour to Library Assistant II, Part-Time, Central, \$13.00 per hour, Effective: 03/03/2019
- Orsolya Munkacsi from Library Assistant II, Part-Time, Nora to Library Assistant II, Full-Time, Nora, No Change in Pay, Effective: 03/03/2019

RE-HIRES: (None Reported)

SEPARATIONS:

- Barbara Lahey, Computer Lab Assistant II, InfoZone, 10 years and 6 months, Effective: 02/22/2019
- Olivia Oeff, Page, Lawrence, 3 years and 6 months, Effective: 02/13/2019
- Allison Siegel, Page, Lawrence, 5 years and 7 months, Effective: 02/13/2019
- Jean Steiner, Page, Lawrence, 2 years and 8 months, Effective: 02/13/2019
- Marianne Stephens, Hourly Summer Reading Clerk, Decatur, 8 months, Effective: 01/24/2019
- Hera Siddiqui, Hourly Summer Reading Clerk, Decatur, 5 years and 7 months, Effective: 01/24/2019
- Sydney Walker, Page, Warren, 10 years and 1 month, Effective: 01/29/2019
- Brittany Shatley, Hourly Public Services Associate I, Nora, 1 month, Effective: 10/10/2018
- Paul Morrison, Safety and Security Officer, Facilities, 4 years and 2 months, Effective: 02/21/2019
- Jasmyn Middlebrooks, Computer Lab Assistant II, East 38th, 2 months, Effective: 02/20/2019
- John Inan, LAN Administrator, IT, 3 years and 5 months, Effective: 02/01/2019
- Alicia McKay, Hourly Job Center Assistant, Garfield Park, 2 years and 10 months, Effective: 02/26/2019
- Kristy Schriber, Page, Garfield Park, 1 month, Effective: 02/26/2019

INACTIVE:

- Shaniqua Stewart, Hourly Library Assistant II, InfoZone, Effective: 02/22/2019

RE-ACTIVATE:

- Adrienne Gordon, Hourly Summer Reading Clerk, Michigan Road, Effective: 05/20/2019
- Adrienne Ford, Hourly Public Services Associate I (SUB), Pike, Effective: 03/04/2019

RECLASSIFICATION: (None Reported)

ADJUSTMENTS: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**TRAVEL AND TRAINING ACTION**

RESOLUTION 8 - 2019

WHEREAS it is the opinion of the board that it is necessary for the following individuals:**BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:**

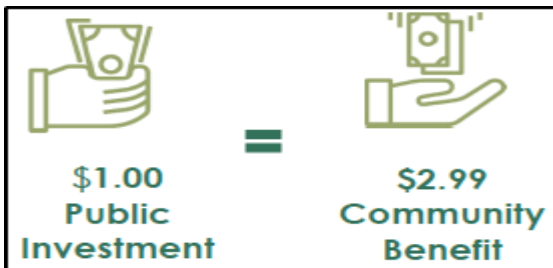
Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Lodging	Travel/Milage	Per Diem	Total
Kimberly Andersen	IT	1100	Phoenix, AZ	Innovative Users Group	10	\$390.00	\$1,443.27		\$120.00	\$1,953.27
Montoya Barker	LAW	2013	Jeffersonville, IN	Lunch and Learn	10			\$142.68		\$142.68
Josh Crain	DEC	2006	Indianapolis, IN	Supervising Workshop	10	\$699.00		\$50.00		\$749.00
Victoria Duncan	CMSA	1201	Chicago, IL	DPLAFest	10	\$150.00	\$238.00	\$80.00	\$90.00	\$558.00
Victoria Duncan	CMSA	1201	Terre Haute, IN	Society of Indiana Archivists	10	\$60.00				\$60.00
Brian Dunten	IT	1100	Phoenix, AZ	Innovative Users Group	10	\$325.00	\$914.07	\$500.00	\$120.00	\$1,859.07
Jeffrey Edminster	IT	1100	Phoenix, AZ	Innovative Users Group	10	\$325.00	\$750.00	\$500.00	\$90.00	\$1,665.00
Kim Ewers	CAS	1402	Fort Lauderdale, FL	Go On Girl Book Club	10	\$380.00	\$1,000.00	\$1,000.00	\$120.00	\$2,500.00
Kathryn Farmer	DEC	2006	Chicago, IL	DPLAFest	10	\$156.84		\$200.00	\$90.00	\$446.84
Meaghan Fukunaga	CMSA	1200	Terre Haute, IN	Society of Indiana Archivists	10	\$60.00		\$100.00		\$160.00
Nichelle Hayes	CBLC	1412	Washington, DC	ALA Annual Conference	10	\$335.00	\$1,100.00	\$1,100.00	\$120.00	\$2,655.00
John Helling	PUBSVCS	2001	Washington, DC	ALA Annual Conference	10	\$335.00	\$1,400.00	\$700.00	\$90.00	\$2,525.00
Shanika Heyward	E38	2008	Washington, DC	ALA Annual Conference	10	\$335.00	\$1,750.00	\$784.80	\$150.00	\$3,019.80
William Knauth	CMSA	1200	Terre Haute, IN	Society of Indiana Archivists	10	\$60.00		\$100.00		\$160.00
Sarah Lucas	Curve	1403	Washington, DC	ALA Annual Conference	10	\$440.00	\$1,300.00	\$400.00	\$120.00	\$2,260.00
Garrett Mason	EXEC	1000	Washington, DC	ALA Annual Conference	10	\$440.00	\$975.00	\$835.00	\$90.00	\$2,340.00
Michelle Patterson	BGR	2028	Richmind, IN	ILF Regional Conference	10	\$55.00		\$39.59		\$94.59
Amy Spurrier	IT	1100	Phoenix, AZ	Innovative Users Group	10	\$325.00	\$914.07	\$500.00	\$120.00	\$1,859.07
Maggie Ward	OUT	2025	Indianapolis, IN	Supervising Workshop	10	\$699.00		\$50.00		\$749.00
Kristen Wisemiller	HR	1700	Long Beach, CA	APA Annual Congress	10	\$1,450.00	\$900.00	\$800.00	\$90.00	\$3,240.00
Marina Zimmermann	HR	1700	Long Beach, CA	APA Annual Congress	10	\$2,125.00	\$1,200.00	\$900.00	\$90.00	\$4,315.00
										\$0.00
										\$0.00
										\$0.00

\$33,311.32

Brief: *Community Impact of The Indianapolis Public Library*

March 2019

In August 2018, Thomas P. Miller & Associates (TPMA) produced a report titled, "Community Impact of The Indianapolis Public Library." Commissioned by The Indianapolis Public Library (IndyPL), it sought to better determine the monetary value of the resources and services provided by IndyPL and its 24 branches. The report compared IndyPL to libraries similar in size, budget, and service area population and considered several valuation methods including economic and fiscal impact, contingent valuation, shared system impact, constituent impact, and benchmarking. Here is a summary of the report.



Key Overall Finding

TPMA concluded the \$45.2 million in 2017 expenditures resulted in a total community benefit of \$135.3 million. More directly, IndyPL provides the community a nearly \$3 (\$2.99) return for every \$1 of taxpayer investment.

Economic Impact Analysis

The Economic Impact Analysis identified \$66.14 million in the direct and ripple effect of IndyPL's spending throughout Marion County's economy. IndyPL's impact is similar to other community amenities such as zoos and botanical gardens and golf courses. Other key findings included:

- \$39.7 million in value-added impact (net increase in economic worth of goods and services touched by IndyPL)
- 676 jobs (jobs in Marion County)
- \$25.8 million in earnings (earnings of jobs created or supported by IndyPL)
- \$2.4 million in state sales and income tax revenue

Contingent Valuation

Contingent Valuation is used to identify the value of a non-market resource (a good or service provided by the environment or public expenditure). This determines how much a person is willing to pay for a good or service received for free. Based on a survey of individuals who hold or are eligible to hold an IndyPL library card, respondents were willing to pay the specified monthly amounts for the listed services:

- \$10.84 for physical or electronic checkouts
- \$7.58 for programs
- \$7.15 for facility access
- \$7.25 for others to access IndyPL services

After factoring the 2017 service usage for each area, the resulting contingent valuation is more than \$87 million. Additionally, respondents reported they receive services at a value of \$11.24 per month higher than what they would be willing to pay.

Library Usage

Nearly all (95.1 percent) of surveyed card holders reported checking out physical materials while 73.4 percent reporting using electronic resources. Nearly 44 percent of surveyed users checked out between 3 and 10 items per month and almost half attended a program last year. Approximately 60 percent of respondents come to IndyPL for reasons other than checking out materials or attending a program (i.e. computer use, hang out, use WiFi, attend a non-library event, group meeting, or play date/social gathering).

Benchmarking

IndyPL was benchmarked to the following library systems:

Relative to its peers, The Library ranks:

- #1 Population
- #2 Population Density
- #3 Diversity
- #4 Locations
- #5 Computer Usage
- #6 Program Attendance
- #6 Operating Expenditures
- #7 Cardholders per Capita

- Columbus Metropolitan Library, OH
- Cuyahoga County Public Library, OH
- Denver Public Library, CO
- Multnomah County Library, OR
- Public Library of Cincinnati & Hamilton County, OH
- Salt Lake County Library System, UT

Benchmarking criteria included:

- Expenditures over \$30 million
- Geographically similar service area
- Star Library
- Similar equity ratings (based on inclusion, access, diversity, race and ethnicity-based dissimilarity indices, changes in poverty levels, and educational attainment).

Additional Analyses*

The report provided several points of data which allowed IndyPL to execute additional analyses. For easier comparison, the library systems addressed in the report were assigned rankings within specific data categories. The findings of these analyses yielded the following results when comparing the seven (7) specified library systems. IndyPL had the:

- Largest service area population but the 2nd lowest operating expenditures.
- 2nd highest rate of circulations per card holder.
- 2nd lowest cost of programs per service area population and the 4th lowest program cost per attendee.
- 2nd most cost-effective circulation given the service area population[^] and the 4th most cost-effective circulation given the number of card holders^{**}.
- 3rd highest amount of computer usage per cardholder and the 4th most overall computer usage.

Area of additional interest:

- IndyPL's operating expenditures are 30.2 percent below the average of the seven (7) peer libraries reviewed for this report.

**The additional analyses utilized only the data from the report reviewed in this brief.*

[^]Expenditures/circulation/service area population

*^{**}Expenditures/circulation/card holders*

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES
MARCH 12, 2019**

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Tuesday, March 12, 2019 at 5:05 p.m., pursuant to notice given.

1. Call To Order

Ms. Sanders called the meeting to order.

2. Roll Call

Members present: Ms. Carlino, Dr. Jett, Ms. Payne, Rev. Robinson and Ms. Sanders

Members absent: Mr. Andrews and Ms. Crenshaw

COMMITTEE REPORTS

3. Facilities Committee (Dr. Terri Jett, Chair; Rev. T. D. Robinson, Crista L. Carlino) – Staff Liaison: Sharon Smith

Briefing Report – Eagle Branch Construction Progress for February 2019

Mike Coghlan, Manager, Facilities Projects, reported that major milestone work completed in February 2019 includes completion of the painting, ceramic tile, accessories, 90% of the brick masonry, and the ceiling grid.

March 2019 work includes brick installation with the mechanical courtyard the outstanding item. Limestone trim and details will continue. Windows are on site and are scheduled to be complete by March 29. Floor finishes are scheduled to start March 26. Exterior mechanical equipment is scheduled for installation after the masonry is complete.

Construction Schedule Update

- | | |
|------------------------------|----------------|
| • Complete door and hardware | March 7, 2019 |
| • Complete casework | March 22, 2019 |
| • Complete parking lot | March 27, 2019 |
| • Complete floor finishes | April 10, 2019 |
| • Substantial completion | May 1, 2019 |

Summary Construction Budget Update

Project funded by the 2017B Construction Bond (Fund 478)

- Construction Contingency \$619,472
- Expenses to Contingency \$293,586 (Includes \$129,168 for PV System)
- Remaining Contingency \$326,884
- Percent Remaining Contingency 52.6%

Briefing Report – Brightwood Branch Construction Progress for February 2019

Major milestone work completed in February includes completion of the permits, installation of the site enclosure fence, and completion of the utility location service.

The groundwater monitoring wells have been removed and capped under the direction of Metric Environmental to be in compliance with the No Further Action Approval Letter received from IDEM.

The contractor has identified the long lead time and critical path items. The submittal and order process has begun on structural steel, reinforcing steel, underground stormwater detention, and mechanical systems.

Construction Schedule Update

- Mobilize February 25, 2019
- Earthwork March 11, 2019
- Start Foundations March 25, 2019
- Start Steel Erection April 15, 2019
- Substantial Completion November 15, 2019

Update – East Washington Branch

IndyPL has received notification the East Washington Street Branch Library Project has earned LEED Certified status by the U.S. Green Building Council. This is a first for IndyPL and demonstrates IndyPL's commitment to the long-term sustainability of our facilities. A plaque has been ordered for installation in the Branch to highlight this achievement. A public announcement and press event will be scheduled to share this accomplishment.



Update – West Perry Branch

The planning for the project has begun. The appropriate documents have been filed to rezone the proposed site to SU37. We will be filing the document to plat the proposed parcel in April. The first Community Engagement Meeting will be held on March 13, 2019, 7:00 pm at the Meridian Woods Park Clubhouse. A second Engagement Meeting will be held on April 11, 2019 at the same time and location.

In answer to inquiries, Mr. Coghlan advised that he will provide a Community Engagement Meeting schedule to the Board. And, he will plan to share patron information/feedback in upcoming Briefing Reports.

4. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg

There was no report from the Committee this month.

5. Finance Committee (Patricia A. Payne, Chair; John Andrews, Joanne M. Sanders) – Staff Liaison: Ije Diké-Young

a. IMCPL Fiscal Plan Presentation

Ije Dike-Young, Chief Financial Officer, distributed a hard copy of the “IMCPL Fiscal Plan” to the Board members. She then introduced Mike Reuters, a consultant for the Library, who had prepared the Plan. Mr. Reuters then gave the presentation.

He highlighted the information contained on Pages 10, 11, 13 and 17 of the Plan. COIT allocations were reviewed. Discussions have taken place with the Controller at the City of Indianapolis and they have committed to the Library that they will be increasing the Library’s COIT amount. He noted that the Library is in a great financial position now but we need to keep trends in mind.

Discussion continued on Pages 2, 3 and 9 of the Plan. Items reviewed included the flat debt rate, the LIRF and Rainy Day Funds, Assessed Valuation and the tax rates. It was mentioned that we need to grow the Materials Budget.

6. Other Business

An article from the *Indianapolis Recorder* about Ms. Payne’s long career with the Indianapolis Public Schools was distributed to the Board for their information and review

Jackie Nytes, Chief Executive Officer, distributed copies of the newly revised “Central Library Visitor’s Guide” to the Board.

7. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, March 25, 2019, at the Warren Branch Library, 9701 East 21st Street, at 6:30 p.m.
- b. **Library Board Committees Meeting** – April 9, 2019, at the Library Services Center, 2450 North Meridian Street, Room 226, at 5:00 p.m.

8. Adjournment

Ms. Sanders declared the meeting adjourned at 6:30 p.m.





You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

March 26 at 10:15 a.m. – “Jewish Cuba.” Discover the history and dynamics of the small but vibrant Jewish community of Havana, Cuba. Presenter will be Marcia Goldstein, Library Coordinator at the Bureau of Jewish Education Maurer Jewish Community Library. This program is part of the Lawrence Branch 2019 Travel, History & Popular Culture Series. Held at the Lawrence Branch.

March 27 from 6 - 8 p.m. – “Intellectual Property & Pro Bono Services for Indiana Residents.” Learn how inventors and business owners can protect their intellectual property and receive an introduction to pro bono legal services. Also, learn how the Small Business Administration can help entrepreneurs. Presenters will be from the Indiana University Maurer School of Law and the Small Business Administration. Held at Central Library.

Continuing through April – “Don’t Be Scared: Retirement and Investment Workshop.” As part of Money Smart Week, you’re invited to discover how to prosper financially to enable legacy and good financial stewardship. This program will be led by Leslie Reed, financial planner, radio host and author of *Financial Competency: A Roadmap to Financial Well Being*. Held at various IndyPL locations.

April 6 from 2 - 4:30 p.m. – “Fork Over Knives: Film Showing & Discussion.” View a screening of the film, “Forks Over Knives,” a 2011 documentary that explores the connection between a plant-based diet and the prevention and reversal of chronic diseases. A panel discussion with local lifestyle medicine practitioners will follow the showing. Held at Central Library.

April 9 from 12 noon - 4 p.m. – “Ask-a-Lawyer.” You can receive free legal advice through one-on-one consultations with qualified, licensed attorneys who are members of the Indianapolis Bar Association. For those unable to attend, call 317-269-2000 between 12 noon - 8 p.m. to speak with an attorney. This community service event is sponsored by the Indianapolis Bar Association and Indianapolis Bar Foundation, in cooperation with the Library. Held at various Library locations.

April 14 at 2 p.m. – “Native Garden Design.” Learn about native garden design and plant selection, as well as site analysis and construction of your own custom landscape. All gardens, whether they’re large, small, shady or sunny, have the capacity to provide diverse native gardens that support wildlife and sustain those who care for them. Held at the Nora Branch.

April 16 at 6 p.m. – “True Grit: The NEA Big Read!” Participate in an expert-led discussion of the classic Western novel, *True Grit*, as part of the national Big Read, a program of the National Endowment for the Arts in partnership with Arts Midwest. This Library event is presented by the Eiteljorg Museum. Held at Hotel Tango, 702 Virginia Avenue.

April 20 from 11 a.m. - 4 p.m. – “National Poetry Month Celebration: Black Arts in Continual Movement.” You’re invited for activities highlighting African American participation in the arts. Featured will be a keynote by award-winning poet, Black Arts Movement architect, and founder of Third World Press Foundation Dr. Haki Madhubuti. Held in the Center for Black Literature & Culture at Central Library.

We hope to see you at these exciting events!